

**HAINES TOWNSHIP
BOARD OF SUPERVISORS
MARCH 17, 2026**

On March 17, 2026, at approximately 6:30 p.m., Chairman Daryl Schafer called the regular monthly meeting of the Haines Township Board of Supervisors to order. The meeting was held in the Haines Township Building located at 337 E. Aaron Sq. in Aaronsburg, PA. The call to order was followed by the pledge of allegiance, a moment of silence, and Board introductions. In attendance: Chairman Daryl Schafer, Vice-Chairman Delmer Homan, Supervisor Randy Ream, Secretary-Treasurer Kimberly Claar, Roadmaster Mark Hosterman, HWMA Julie Shaffer, Residents Margie Ross, Bob Vernon, and Chris King.

PUBLIC COMMENTS: NONE

REQUEST TO ADDRESS THE BOARD: Christine Zoerner with Baker Tilly Virchow Krause, LLP, presented the 2025 audit to the Board of Supervisors. Ms. Zoerner said her firm gave the Township an unmodified opinion, which is the highest level of assurance that they give.

There were no issues or findings; all expenditures were approved, and all revenues were assigned properly. The audit was conducted per auditing standards generally accepted in the United States of America (GAAS). The DCED report complied with statutory reporting requirements. Ms. Zoerner complimented the Secretary-Treasurer for her job performance and ability to resolve accounting issues independently. Ms. Zoerner recommended that checks be purchased for accounts Fire Tax, EMS Tax, Road Equipment Fund, and Highway Fund to eliminate the number of accounting transactions that could be missed. Writing a check to make a transfer is easier for an auditor to follow and eliminates the opportunity for missed transactions in QuickBooks. Kimberly Claar, Secretary-Treasurer, reassured the Board that checks have already been purchased per Ms. Zoerner's request.

MINUTES APPROVAL:

Randy Ream moved to approve the meeting minutes as presented for 02/19/2026. Delmer Homan seconded the motion, and the motion carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

TREASURER'S REPORT:

Randy Ream moved to approve the Treasurer's Report as presented for 03/17/26 and file for audit. Daryl Schafer seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

The Township received the February 2026 pledged securities reports from CPBC & FNB.

Daryl Schafer motioned to accept the 2025 audit and the DCED Financial Conditions Report as presented by Christine Zoerner. Delmer Homan seconded the motion, and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes R. Ream – Yes

ROADMASTER REPORT:

Mr. Hosterman reported that they have been cindering and plowing. They are still in good shape with road salt, and the equipment is holding up well. They are getting the broom ready to start cleaning the roads. The Blower that will be split with Penn Township, approved in the budget, has been ordered. Mr. Hosterman met with Seth Narehood from the Centre County Dirt & Gravel Roads program about submitting a grant application to overlay Ingleby Road. Mr. Hosterman requested that the Board put out to bid a Road Improvement Project for Fox Gap Road and Vonada Lane. Lastly, Mr. Hosterman reported that they are working to remove and recycle the tin from the roof of the old shed on the property that the Township recently purchased. The main wood structure will also be demolished. The Board needs to decide what to do with the wood.

PERMITS: For February: Bureau Veritas (0), PV Code (0), and Zoning (2).

REPORTS:

Haines Township Planning Commission – None.

Penns Valley Regional Planning Commission – None.

Haines-Aaronsburg Municipal Authority – Kimberly Claar reported that the water filtration project is almost complete. The Board, Engineer, and Contractor will be doing a walk-through and finalizing the punch list to be completed so the project can be completed.

Haines-Woodward Municipal Authority – Julie Shaffer reported that they are working to get non-working meters fixed.

Penns Valley Emergency Medical Services, Inc. – None.

Tax Collector – None.

Zoning Officer – None.

CORRESPONDENCE:

The Board of Supervisors had previously reviewed the listed correspondence.

OLD BUSINESS: NONE.

NEW BUSINESS:

The Board discussed terms and conditions for requesting farming proposals on the 2.52 acres recently purchased on Rachels Way. Bid packet will be prepared, and notices will be posted on the Township Website and at the Township Office and Post Offices in Aaronsburg and Woodward.

ADJOURNMENT:

Randy Ream moved to adjourn the March 17, 2026, monthly meeting of the Haines Township Board of Supervisors at approximately 7:08 P.M. Daryl Schafer seconded the motion, and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes R. Ream – Yes