

**HAINES TOWNSHIP
BOARD OF SUPERVISORS
JANUARY 5, 2026**

APPOINTMENT OF TEMPORARY CHAIR. & SECY.

Delmer Homan moved to appoint Daryl Schafer as temporary Chairman and Kimberly Claar as temporary Secretary. Randy Ream seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream - Yes

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Temporary Chairman, Daryl Schafer, called the January 5, 2026, organization/business meeting to order at approximately 3:00 P.M. The meeting was held in the township municipal building located at 337 E. Aarons Square in Aaronsburg, PA 16820. In attendance: Daryl Schafer, Delmer Homan, Randy Ream, Kimberly Claar, Mark Hosterman, Marlin Fultz, Residents Margie Ross, Martha Futhey, and Woodward Cave Representative.

NOMINATE & ELECT BOARD OFFICERS

Randy Ream nominated Daryl Schafer for Chairman of the Board of Supervisors. Delmer Homan seconded the nomination, and Daryl Schafer accepted the nomination.

Vote to elect nominee: D. Homan – Yes D. Schafer – Yes R. Ream - Yes

Daryl Schafer nominated Delmer Homan for Vice-Chairman of the Board of Supervisors. Randy Ream seconded the nomination, and Delmer Homan accepted the nomination.

Vote to elect nominee: D. Homan – Yes D. Schafer – Yes R. Ream - Yes

Randy Ream nominated Kimberly Claar for Secretary-Treasurer. Delmer Homan seconded the nomination, and Kimberly Claar accepted the nomination.

Vote to elect nominee: D. Homan – Yes D. Schafer – Yes R. Ream - Yes

PUBLIC COMMENTS

Woodward Cave & Campground Owners introduced themselves and stated that they completed one year of ownership, winning the tourist attraction of the year. They also stated that they will be celebrating 100 years of the cave this summer, and they support the Scenic Byway on Route 45.

SET COMPENSATION RATES

The Board acknowledged the compensation rates as set in the 2026 budget for full-time and part-time employees. Randy Ream moved to set the rates in accordance with the approved 2026 budget. Delmer Homan seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream - Yes

2026 Rates: Secretary-Treasurer – Full-time salaried, \$49,703.68 w/benefits.

Roadmaster – Full-time hourly, \$25.19/hr. w/benefits. OT \$37.79

Laborer & Equipment Operator – Full-time hourly w/benefits wage rate \$19.57/hr, OT \$29.36

Seasonal/As-Needed Employees – Hourly \$15.60; no additional benefits.

SET MILEAGE REIMBURSEMENT RATE

Daryl Schafer moved to set the 2025 mileage reimbursement rate to reflect the 2026 IRS Standard Rate, which is .725 cents per mile. Randy Ream seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream - Yes

AFFIRM WORKING SUPERVISORS

Daryl Schafer moved to affirm that Supervisors would work only on an “as needed” basis and recommended a working Supervisor pay scale of \$15.60 per hour with no benefits. (The hourly rate would be the same for non-CDL and CDL-licensed Supervisors.) Randy Ream seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream - Yes

ESTABLISH BOND

Randy Ream moved to establish the current Treasurer’s Bond at \$1,250,000 with Selective Insurance Company of America. Delmer Homan seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream - Yes

BOARD APPOINTMENTS

Daryl Schafer moved to appoint Donn Fetterolf as the Vacancy Board Chairman. Delmer Homan seconded the motion, and the motion was carried. Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

Daryl Schafer moved to appoint Marlin Fultz to a four-year term to the Haines Township Planning Commission. Delmer Homan seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

Daryl Schafer moved to appoint Derek Hart to a six-year term as a Township Auditor. Randy Ream seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

One Township Auditor term of six years is still vacant.

Daryl Schafer moved to appoint Lyle Stover to a five-year term on the Haines-Aaronsburg Municipal Authority. Randy Ream seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

Daryl Schafer moved to appoint Julie Shaffer to a five-year term on the Haines-Woodward Municipal Authority. Randy Ream seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

Two vacancies remain on the Haines-Woodward Municipal Authority.

Delmer Homan moved to appoint Daryl Schafer as the elected official representing Haines Township on the joint Fire Tax Committee. Randy Ream seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

The position of Township Engineer will be filled as needed.

Daryl Schafer moved to confirm the existing appointments as listed on the agenda. Randy Ream seconded the motion, and the motion was carried. Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

Existing Appointments as listed: Timothy A. Schoonover - Solicitor, Bari Deaven & Rob Woodring – PVEMS Representative, Bureau Veritas- Building Code, Centre Tax Agency -Twp. EIT Collector, Delmer Homan - Local Emergency Management Coordinator, Daryl Schafer CCTCC Voting Rep. & Delmer Homan Voting Alternate, Carrie Rishel- Deputy Tax Collector as per appointment by Twp. Tax Collector, PA Pension Planners-Third Party Plan Administrator for pension plan, and Comprehensive Financial Group- Investment Advisory Services.

APPROVE

Daryl Schafer moved to approve Resolution No. 01-2026, a resolution naming the depositories of choice (FNB & CPBTC) for all Township funds. Randy Ream seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

Daryl Schafer moved to approve Resolution No. 02-2026, a resolution appointing the Zoning Officer (Chris Dobson) and adopting his 2026 fee schedule. Randy Ream seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

Randy Ream moved to approve Resolution No. 03-2026, a resolution appointing the Sewage Enforcement Officer (Laron Horner) with Charles Herr, Jr as the alternate and adopting their 2026 fee schedule. Daryl Schafer seconded the motion, and the motion was carried.

Vote: D. Homan – NO D. Schafer – Yes R. Ream – Yes

Daryl Schafer moved to adopt Resolution No. 04-2026, a resolution re-appointing Karen Fultz to a three-year term to the Zoning Hearing Board. Randy Ream seconded the motion, and the motion was carried.

Vote: D. Homan – Yes R. Ream – Yes D. Schafer – Yes

CERTIFY

Delmer Homan moved to appoint Daryl Schafer as the voting delegate to the 2025 annual PSATS conference. Randy Ream seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

Portion of meeting devoted to regular business:

PUBLIC COMMENTS - None

MINUTES APPROVAL

Randy Ream moved to approve the meeting minutes from 12/18/25 as presented. Daryl Schafer seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

TREASURERS REPORT

Daryl Schafer moved to approve the Treasurer’s Report dated 12/31/25 as presented and file for audit. Delmer Homan seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

Copies of the 2025 year-end balance sheets for all funds were made available to the Board and the public.

ROADMASTER

Mark Hosterman reported that they are taking care of roads due to weather conditions. Mark made a request to purchase additional road salt. The Board unanimously approved. Mark also requested to purchase a Bolt Bin and Milwaukee Drill Set. The Board unanimously approved.

HTPC

No report.

PVRPC

No report.

HAMA

No Report.

HWMA

No report.

PVEMS

No report.

TAX COLLECTOR

The new Tax Collector, Lyle Stover, made a request to the Board to use the meeting room for office hours required and to put a drop box outside the Township office door. The Board unanimously approved.

CORRESPONDENCE

None.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

Randy Ream moved to adjourn the 01/05/26 organization/business meeting of the Haines Township Board of Supervisors at approximately 4:04 P.M. Daryl Schafer seconded the motion, and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes