

HAINES-AARONSBURG MUNICIPAL AUTHORITY
BOARD MEETING
NOVEMBER 19, 2025

ATTENDANCE: Derek Hart Chairman, Tina Lamey Secretary/Treasurer, Ian Smith Assistant Secretary/Treasurer, Lyle Stover Board Member, Kody Orndorf Board Member, John Miller Solicitor, Ross Torquato Buchart Horn Engineering, Kimberly Claar Office Administrator, Jodi Muthler System Operator.

CALL TO ORDER: Derek Hart called the November 19, 2025, meeting of Haines-Aaronsburg Municipal Authority to order at approximately 6:30p.m. The meeting was held in the Haines-Aaronsburg Municipal Authority Office Building located at 337 E. Aaron Sq. in Aaronsburg, Pa. The call to order was followed by the Pledge of Allegiance.

MINUTES APPROVAL: Ian Smith moved to approve the regular monthly minutes as presented for October 22, 2025. Motion was seconded by Derek Hart, and the motion carried.

Vote: D. Hart -Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey - Yes; L. Stover - Yes

OFFICERS REPORT: A tree is leaning over lines near a transformer at the temporary plant. A call will be made to get the tree removed safely.

TREASURER'S REPORT: Kimberly Claar presented the Treasurer's Report dated November 19, 2025.

Ian Smith moved to pay bills and approve the Treasurer's Report as presented.

Motion was seconded by Tina Lamey, and the motion carried.

Vote: D. Hart -Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey - Yes; L. Stover - Yes

ENGINEERS REPORT: Ross Torquato, Buchart Horn Engineers reported:

1) Water Treatment Plant Project

Buchart Horn File No. 79012-00

a) As of November 18, work activity remained steady throughout the month and is starting to wind down. Work included construction and installation of the new equipment, electrical, plumbing, HVAC, interior finishes, etc. This past Monday, Aria Filtra was on-site to start commissioning the new filters. The PI&D walk-thru took place with a few items needing to be cleaned up between Aria and Process Control Solutions, along with some items still needing to be completed, such as start-up on the new raw and finished water pumps, landing control wires into either panel, etc. In the upcoming month, the electricians and plumbers will wrap up their work along with Sippel. We will continue filter commissioning on December 1st or 2nd with Aria Filtra for a few weeks before Christmas.

The following construction items are as follows:

i) Electrical – Interior and Exterior Lighting	95%	Complete
ii) Electrical – Well 4 Work	95%	Complete
iii) HVAC	90%	Complete
iv) Plumbing	90%	Complete
v) Interior Finishes	90%	Complete
vi) Temporary Microfiltration System	85%	Complete
vii) Permanent Microfiltration System	95%	Complete
viii) SCADA and VFDs	80%	Complete

Recommended Action: Approval of the submittal of PENNVEST Pay Requisition No. 22 for \$20,509.10.

2) Water Well Rehabilitation Project – Phase II

Buchart Horn File No. 79012-00

a) As of November 19, the opening in the WTP generator pad was cleaned out and sealed.

Recommended Action: None.

3) DCED LSA Grant 2025

Buchart Horn File No. 79012-00

- a) The grant application is in progress and will be turned in by the November 30th deadline.
Recommended Action: Approval of DCED LSA Grant Resolution No. 2025-03.

Lyle Stover moved to approve WTP Pay Application No.16. The motion was seconded by Ian Smith, and the motion carried.

Vote: D. Hart -Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey - Yes; L. Stover - Yes

Lyle Stover moved to approve Penn Vest Requisition No.22. The motion was seconded by Ian Smith, and the motion carried.

Vote: D. Hart -Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey - Yes; L. Stover - Yes

Derek Hart moved to approve the DCED LSA Grant Resolution #2025-3. The motion was seconded by Tina Lamey, and the motion carried. Note: Ross Torquato is to do additional research on the scope and review with Jodi Muthler & Board before submission.

Vote: D. Hart -Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey - Yes; L. Stover - Yes

OLD BUSINESS:

Waiting for the Generator Service Contract

The Board will review the list of punch list items if the list is ready by the December meeting.

NEW BUSINESS:

Derek Hart moved to approve the ARRO 2026 Professional Services Contract.

Motion was seconded by Ian Smith, and the motion carried.

Vote: D. Hart -Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey - Yes; L. Stover – Yes

Lyle Stover moved to request the creation of Rate Increase Resolution #2025-4.

Motion was seconded by Ian Smith, and the motion carried.

Vote: D. Hart -Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey - Yes; L. Stover – Yes

Derek Hart moved to tentatively adopt the 2026 budget. Motion was seconded by Ian Smith, and the motion carried.

Vote: D. Hart -Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey - Yes; L. Stover – Yes

Derek Hart moved to approve the service road quote submitted by John Claar Excavating, Inc.

Motion was seconded by Tina Lamey, and the motion carried.

Vote: D. Hart -Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey - Yes; L. Stover – Yes

The Board discussed hunting on HAMA grounds and the possibility of posting the property. John Miller, Solicitor, suggested posting signs on and around the plant that state “Hunting on Water Authority Property without Water Authority permission is prohibited”.

The Board unanimously approved getting prices for security camera systems to be installed at several locations.

SYSTEM OPERATORS REPORT: Continue discussion regarding the replacement of the meter at 111 W. Vine Steet, the new plant part inventory, and the need for a CIP Waste Hauler.

SOLICITORS REPORT: Nothing to report.

ADJOURNMENT: Derek Hart motioned to adjourn the November 19, 2025, meeting at 9:00pm. Ian Smith seconded the motion, and the motion carried.

Vote: D. Hart -Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey - Yes; L. Stover – Yes