

HAINES-AARONSBURG MUNICIPAL AUTHORITY
BOARD MEETING
SEPTEMBER 17, 2025

ATTENDANCE: Derek Hart Chairman, Lyle Stover Board Member, Ian Smith Assistant Secretary/Treasurer, Kody Orndorf Board Member, John Miller Solicitor, Ross Torquato Buchart Horn Engineering, Jodi Muthler System Operators, Kimberly Claar Office Administrator, David Kline & Earl Klimer ARRO Corp.

CALL TO ORDER: Derek Hart called the September 17, 2025, meeting of Haines-Aaronsburg Municipal Authority to order at approximately 6:30p.m. The meeting was held in the Haines-Aaronsburg Municipal Authority Office Building located at 337 E. Aaron Sq. in Aaronsburg, Pa. The call to order was followed by the Pledge of Allegiance.

MINUTES APPROVAL: Ian Smith moved to approve the regular monthly minutes as presented for August 27, 2025. Motion was seconded by Kody Orndorf, and the motion carried.

Vote: D. Hart -Yes; I.Smith-Yes; K. Orndorf-Yes; L. Stover - Yes

OFFICERS REPORT: Looking to get bids to crown the service road after the current project is complete.

TREASURER'S REPORT: Kimberly Claar presented the Treasurer's Report dated September 17, 2025. Ian Smith moved to pay bills and approve the Treasurer's Report as presented.

Motion was seconded by Lyle Stover, and the motion carried.

Vote: D. Hart -Yes; I.Smith-Yes; K. Orndorf-Yes; L. Stover - Yes

ENGINEERS REPORT: Ross Torquato, Buchart Horn Engineers reported:

1) Water Treatment Plant Project Buchart Horn File No. 79012-00

a) As of September 17, work activity remained steady throughout the month. Work included construction and installation of the new equipment, electric, plumbing, and HVAC and a few other items. In August's meeting, I touched on having to increase CO No. 5 that was originally \$9,000. We received notice of other CO items that were completed during the past month as well as during the MTF installation. These items included: Well No. 4 Pump & Pipe Replacement, Extra 4" Pipe & Fittings, Extra 6" Pipe, 3 new 2" Meters & Installation, Metering Pumps, and a few other items. The total amount of this work totaled \$51,000. There will be a credit coming back for the platform which is estimated around \$10,000 - \$15,000. The change order still needs to be finalized by both parties, but I am confident if we make the CO total to \$40,000, this will cover the total. This will bring our contingency down to \$60,000 roughly. Overall, the month was busy and will continue to be until the plant is completely done.

The current construction progress is as follows:

i) Electrical – Demolition	100%	Complete
ii) Electrical – Interior and Exterior Lighting	50%	Complete
iii) Electrical – Well 4 Work	75%	Complete
iv) Temporary Microfiltration System	75%	Complete
v) Temporary Microfiltration System Installation	100%	Complete
vi) Permanent Microfiltration System	60%	Complete
vii) SCADA and VFDs	20%	Complete
viii) HVAC	85%	Complete
ix) Plumbing	70%	Complete
x) Interior Finishes	20%	Complete

Recommended Action: Approval of Pay Application No. 14 for \$356,177.37. Approval of the submittal of PENNVEST Pay Requisition No. 20 for \$376,758.67. Approval of CO No. 5 increased from \$9,000 to \$40,000.

2) Water Well Rehabilitation Project – Phase II Buchart Horn

File No. 79012-00

a) As of September 16, the final items were sent to SEDA-COG. Some of the outstanding punch items are as followed:

- i) Lock on Emergency Power Transfer Switch – Completed.
- ii) Opening in WTP Generator Pad – In Progress.
- iii) Generator Service Contract – In Progress.

Recommended Action: None.

3) DCED LSA Grant 2025

Buchart Horn File No. 79012-00

a) Starting on September 1st, this year's DCED LSA Grant Opportunity will be open and will remain open until November 31st. The guidelines state that the maximum grant amount is \$1,000,000. There was no mention of match requirements for this grant. The scoped project will be decided on after the PA Small Water & Sewer Grant announcements.

Recommended Action: Approval of DCED LSA Grant 2025 application submission fee for \$1,300.

Derek Hart moved to approve WTP Pay Application No.14. The motion was seconded by Lyle Stover, and the motion carried.

D. Hart -Yes; I.Smith-Yes; K. Orndorf-Yes; L. Stover – Yes

Derek Hart moved to approve Change Order No. 5 Increase for necessary items of \$31,000. The motion was seconded by Kody Orndorf, and the motion carried.

D. Hart -Yes; I.Smith-Yes; K. Orndorf-Yes; L. Stover – Yes

Derek Hart moved to approve Penn Vest Requisition No.20. The motion was seconded by Lyle Stover, and the motion carried.

D. Hart -Yes; I.Smith-Yes; K. Orndorf-Yes; L. Stover – Yes

The Board unanimously agreed to postpone until the September meeting the action of approving the DCED LSA Grant 2025 application submission and fee of \$1,300.00

OLD BUSINESS:

Waiting for the Generator Service Contract

The Board will review the list of punch list items if the list is ready by the October meeting.

NEW BUSINESS: None

SYSTEM OPERATORS REPORT: Water levels are being monitored closely due to drought conditions.

SOLICITORS REPORT: Start working on 2026 budget.

ADJOURNMENT: Derek Hart motioned to adjourn the September 17, 2025, meeting at 7:45pm. Ian Smith seconded the motion, and the motion carried.

Vote: D. Hart – Yes; I.Smith-Yes; K. Orndorf-Yes; L. Stover - Yes