

HAINES-AARONSBURG MUNICIPAL AUTHORITY
BOARD MEETING
APRIL 23, 2025

ATTENDANCE: Russel Burkholder Vice-Chairman, Ian Smith Assistant Secretary/Treasurer, Kody Orndorf Board Member, John Miller Solicitor, Ross Torquato Buchart Horn Engineering, Bryan & Jodi Muthler System Operators, Kimberly Claar Office Administrator.

CALL TO ORDER: Vice-chairman Russel Burkholder called the April 23, 2025, meeting of Haines-Aaronsburg Municipal Authority to order at approximately 6:30p.m. The meeting was held in the Haines-Aaronsburg Municipal Authority Office Building located at 337 E. Aaron Sq. in Aaronsburg, Pa. The call to order was followed by the Pledge of Allegiance.

PUBLIC COMMENTS: None

MINUTES APPROVAL: Kody Orndorf moved to approve the regular monthly minutes as presented for March 19, 2025. Motion was seconded by Ian Smith, and the motion carried.

Vote: R. Burkholder-Yes; I.Smith-Yes; K. Orndorf-Yes

OFFICERS REPORT: Russel Burkholder would like to connect with an electric broker to hopefully reduce electric cost.

TREASURERS REPORT: Kimberly Claar presented the Treasurer's Report dated April 23, 2025. Russel Burkholder motioned to pay bills and approve the Treasurer Report as presented. Motion was seconded by Ian Smith, and the motion carried.

Vote: R. Burkholder-Yes; I.Smith-Yes; K. Orndorf-Yes

ENGINEERS REPORT: Ross Torquato, Buchart Horn Engineers reported:

Buchart Horn File No. 79012-00

1) Water Treatment Plant Project

a) As of April 22, there was some electrical work that was done along with the completion of the vertical turbine pumps. The electrical work included the service entrance equipment and the service feeder conduit, conductors, and grinding. Well No. 8 Raw Water Main was tested last week and was able to achieve a flow of 30 GPM. The construction progress is as follows:

i) Electrical – Service Entrance Equipment 100% Complete

ii) Electrical – Service Feeder Conduit/Conductors/Grinding 78% Complete

iii) Vertical Turbine Pumps 50% Complete

b) Progress Meeting No. 9 is scheduled for next Monday. We will be preparing for a busy May, June and July as we approach the substantial completion date that is set for June 19th. This may have to be extended.

Recommended Action: Approve Sippel Development Pay Application No. 11 for \$130,799.00.

Approve the submittal of PENNVEST Pay Requisition No. 15 for \$145,240.35.

2) Water Well Rehabilitation Project – Phase II

Buchart Horn File No. 79012-00

a) As of April 22, work continued by Summit Electrical Solutions and Sippel throughout the month. This work included the hook-up of Well No. 8 generator, final clean-up work on the duct bank excavation and encasement at both the WTP and Well No. 8, the installation of the fence and gate at Well No. 8, final work on the gravel area and drive at Well No. 8, the delivery of the WTP generator, and the WTP transfer switch. The remaining work on this contract consists of the hook-up for the WTP generator and start-ups of both generators. Start-ups will be done once HAMA has the propane tanks delivered and installed. The substantial completion date is set for May 28, 2025. If need be, we can extend this date. The funding spending date is set at the end of August. The current construction progress is as follows:

- i) Well 8 Conductors 100% Complete
- ii) Well 8 Transfer Switch 100% Complete
- iii) Well 8 Generator 80% Complete
- iv) TRT Plant Duct Excavation/Encasement 100% Complete
- v) TRT Plant Generator Pad 100% Complete
- vi) TRT Plant Conductors 100% Complete
- vii) TRT Plant Transfer Switch 100% Complete

Recommended Action: Approve Summit Electrical Solutions Pay Application No. 5 for \$104,505.30.

Russel Burkholder moved to approve Sippel Pay Application No.11. Motion was seconded by Ian Smith and the motion carried.

Vote: R. Burkholder-Yes; I.Smith-Yes; K. Orndorf-Yes

Russel Burkholder moved to approve Summit Electrical Solutions Pay Application No.5. Motion was seconded by Ian Smith and the motion carried.

Vote: R. Burkholder-Yes; I.Smith-Yes; K. Orndorf-Yes

Russel Burkholder moved to approve Penn Vest Requisition No.15. Motion was seconded by Ian Smith and the motion carried.

Vote: R. Burkholder-Yes; I.Smith-Yes; K. Orndorf-Yes

Russel Burkholder moved to approve Resolution No. 2025-2, which requests a PA Small Water and Sewer Program grant of \$425,000.00 from the Commonwealth Financing Authority for the Systemwide Metering and Water Mains Project. Motion was seconded by Ian Smith, and the motion carried.

Vote: R. Burkholder-Yes; I.Smith-Yes; K. Orndorf-Yes

Russel Burkholder moved to approve the Buchart Horn grant application fee of \$1,300.00. Motion was seconded by Kody Orndorf and the motion carried.

Vote: R. Burkholder-Yes; I.Smith-Yes; K. Orndorf-Yes

The capital improvement priority list discussion was tabled until the next meeting.

OLD BUSINESS: Russel Burkholder moved to approve the purchase of one 1000 gal propane tank and one 250 gallon tanks with a combined dollar amount not greater than \$12,900.00. Motion was seconded by Ian Smith, and the motion carried.

Vote: R. Burkholder-Yes; I.Smith-Yes; K. Orndorf-Yes

NEW BUSINESS: None

SYSTEM OPERATORS REPORT: Jodi Muthler requested to start having bi-weekly project progress meetings. Jodi also reported that the temporary plant was delivered and will coordinate to have the installation and transition happen mid May.

SOLICITORS REPORT: None

ADJOURNMENT: Kody Orndorf motioned to adjourn the April 23, 2025, meeting at 8:14pm. Russel Burkholder seconded the motion, and the motion carried.

Vote: R. Burkholder-Yes; I.Smith-Yes; K. Orndorf-Yes