

HAINES-AARONSBURG MUNICIPAL AUTHORITY
BOARD MEETING
FEBRUARY 19, 2025

ATTENDANCE: Derek Hart Chairman, Russel Burkholder Vice- Chairman, Tina Lamey Secretary/Treasurer, Ian Smith Assistant Secretary/Treasurer, Kody Orndorf Board Member, John Miller Solicitor, Ross Torquato Buchart Horn Engineering, Bryan & Jodi Muthler System Operators, Kimberly Claar Office Administrator.

CALL TO ORDER: Chairman Derek Hart called the February 19, 2025, meeting of Haines-Aaronsburg Municipal Authority to order at approximately 6:30p.m. The meeting was held in the Haines-Aaronsburg Municipal Authority Office Building located at 337 E. Aaron Sq. in Aaronsburg, Pa. The call to order was followed by the Pledge of Allegiance.

PUBLIC COMMENTS: None

MINUTES APPROVAL: Derek Hart moved to approve the regular monthly minutes as presented for January 17, 2024. Motion was seconded by Ian Smith and the motion carried. Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes

OFFICERS REPORT: None.

TREASURERS REPORT: Kimberly Claar presented the first QuickBooks Treasurer's Report dated February 19, 2025. Tina Lamey motioned to pay bills and approve the Treasurer Report and Credit Card Statement as presented. Motion was seconded by Russel Burkholder and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes

ENGINEERS REPORT: Ross Torquato, Buchart Horn Engineers

1) Water Treatment Plant Project

Buchart Horn File No. 79012-00

a) After further investigation into the few concerns that were raised at last month's meeting, other than not reaching the 24" of ground cover for a portion of the conduit trench, everything else was completed to the specifications provided in the project documents. Summit Electrical and Sippel are confident that the encased trench will be able to hold the weight of chemical delivery trucks. Allied Mechanical & Electrical had to order the vents for the building addition. These will be coming early next week and will be installed next Wednesday as of now.

b) As of February 18, there has been some work that was accomplished by Sippel and their respective sub-contractors. A few of the heaters were installed by Allied Mechanical & Electrical while underground duct banks and service equipment were completed by Sippel and Summit Electrical Solutions. There were a few piping items that were completed as well as the installation of one raw water and one finished water pump. These still need to be connected by the electrician. The current construction progress is as follows:

- i) Building Doors and Hardware 100% Complete
- ii) Electrical – Underground Duct Banks 100% Complete
- iii) Electrical – Service Entrance Equipment 100% Complete
- iv) HVAC 8% Complete
- v) 2” Raw Water Line from Well 4 to Treatment Building 90% Complete
- vi) Connect 4” Raw Water Line from Well 4 to Treatment Building 100% Complete
- vii) 2” Water Service to Treatment Building 100% Complete

Recommended Action: Approve submittal of PENNVEST Pay Requisition No. 13 for \$164,987.45.

Approve a revised Sippel Development Pay Application No. 8 for \$9,739.21.

Approve a revised Sippel Development Pay Application No. 9 for \$47,542.59.

2) Water Well Rehabilitation Project – Phase II

Buchart Horn File No. 79012-00

a) As of February 18, there has been some work that has been done by Summit Electrical Solutions and Sippel. Work on the water treatment plant generator pad and duct bank excavation continued along with installing the transfer switch.

They worked on installing the transfer switch at Well No. 8 and finished up the conduit and generator pad work. The

current construction progress is as follows:

- i) Well 8 Duct Bank Conduit 100% Complete
- ii) Well 8 Generator Pad 100% Complete
- iii) Well 8 Transfer Switch 39% Complete
- iv) TRT Plant Duct Excavation/Encasement 86% Complete
- v) TRT Plant Duct Bank Conduit 100% Complete
- vi) TRT Plant Generator Pad 52% Complete
- vii) TRT Plant Transfer Switch 63% Complete

Recommended Action: Approve Summit Electrical Solutions Pay Application No. 3 for \$27,941.40.

Derek Hart moved to approve the amended Sippel pay applications #8 & #9. Motion was seconded by Tina Lamey and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes

Russel Burkholder moved to approve the Electrical Solutions pay application #3. Motion was seconded by Kody Orndorf and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes

Derek Hart moved to approve PENNVEST pay requisition #13 as amended. Motion was seconded by Kody Orndorf and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes

Russel Burkholder moved to approve SRBC grant invoice from Buchart Horn. Motion was seconded by Tina Lamey and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes

OLD BUSINESS: Sippel declined to provide a quote for repairs to Water Gap Road without engineered drawings.

NEW BUSINESS: Derek Hart moved to adopt resolution 2025-1 amending rules and regulations section with allowed material for service lines. Motion was seconded by Russel Burkholder and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes

SYSTEM OPERATORS REPORT: Jodi Muthler requested that Ross Torquato let Sippel know the system operators will need daily access to Well 4. Jodi also mentioned Gutelius Excavating will be doing some work in the next few weeks. Well 8 flushing needs done soon (Ross to inform Sippel) and tank inspection is due soon. Ross will look to see if this is included in the current project.

SOLICITORS REPORT: None

ADJOURNMENT: Derek Hart motioned to adjourn the February 19, 2025, meeting at 7:31pm. Russel Burkholder seconded the motion and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes