

AGENDA
HAINES TWP. BOARD OF SUPERVISORS
ORGANIZATION / BUSINESS MEETING
JANUARY 6, 2025 5:00 PM

APPOINT: Temporary Chairman & Secretary

CALL TO ORDER

NOMINATE & ELECT BOARD OFFICERS

Chairman, Vice-Chairman, Secretary-Treasurer

PUBLIC COMMENTS

ACKNOWLEDGE ELECTED OFFICIALS:

SET COMPENSATION RATES, AS APPROVED IN 2025 BUDGET *

Secretary-Treasurer – Fulltime Salaried, \$48,256 W/ Benefits

Roadmaster – Fulltime Hourly, Rate \$24.46/HR W/Benefits, OT Rate \$36.69

Laborer & Equipment Operators – Full-Time Hourly W/Benefits Wage Rate \$19.00, OT Rate \$28.50

Seasonal/As Needed Employees - \$15.60/HR

SET 2025 MILEAGE REIMBURSEMENT RATE – IRS Standard Rate: 70 cents per mile driven for business use. *

AFFIRM SUPERVISORS EMPLOYED BY TWP. / RECOMMENDED PAY SCALE

Working Supervisors only “As needed basis”: \$15.60 per hour.

ESTABLISH: Treasurer’s Bond (Currently \$1,250,000 W/Selective Ins. Co.) *

BOARD APPOINTMENTS:

- Vacancy Board Chairman
- Penns Valley Regional Planning Commission (Haines Twp. Rep.) (1) Two Year Term
- HTPC: Vacancies: (1) Four Year Term
- HAMA: Vacancies (1) Five Year Term
- HWMA: Vacancies: (1) Five Year Term & (1) Four Year Term
- Fire Tax Committee: Annual (1) (Supervisor)
- Building Code Official: Penns Valley Code Agency
- Twp. Engineer: Fill As Needed.

CONFIRMATION OF EXISTING APPOINTMENTS: Motion to acknowledge existing appointments. *

- Twp. Solicitor: Timothy A. Schoonover, Rate \$145 per hour.
- PVEMS Twp. Co-Representative: Bari Deaven & Rob Woodring
- Building Code Official: Bureau Veritas
- Twp. EIT Collector: Centre Tax Agency
- Local Emergency Management Coordinator: Delmer Homan
- Deputy Tax Collector: Carrie Rishel (Per Andrea Vonada, Tax Collector)
- CCTCC: Daryl Schafer & Delmer Homan (Voting Rep. and Alternate)
- PA Pension Planners: Third-Party Plan Administrator.

APPROVE:

- Depositories for Township Funds for 2025 – Resolution No. 01-2025 (MBTC & FNB) *
- SEO Appointment and Fee Schedule for 2025 – Resolution No. 02-2025 *
- ZO Appointment and Fee Schedule for 2025 – Resolution No. 03-2025 *
- Zoning Hearing Board Appointment - Resolution No. 04-2025*

CERTIFY: Voting Delegate to Annual PSATS Convention. *

Portion of meeting devoted to regular business:

PUBLIC COMMENTS:

MINUTES APPROVAL: (12/19/24) *

TREASURER’S REPORT: (12/31/24) *

- 2024 Year End Balance Sheets for all funds.
- 2024 Actual Use Report for State Funds, Tentative Approval for Financial Conditions Report (DCED) *

ROADMASTER REPORT:

HTPC -

PVRPC -

HAMA -

HWMA -

PVEMS -

CORRESPONDENCE: Written Complaint from Resident.

OLD BUSINESS:

NEW BUSINESS:

- Consider and Adopt Ordinance 2025-1 Setting Tax Collector Fees. *

ADJOURNMENT

Haines Township residents and taxpayers are encouraged to attend monthly meetings and voice any of their concerns during the “Public Comments” portion of the meeting. The Board may within its discretion: recognize individuals wishing to offer comment, require identification of such persons, allocate time among individuals wishing to comment, and rule out of order scandalous, impertinent, and redundant comment or any comment the discernible purpose of which is to disrupt or prevent the conduct of business at a meeting. All “Requests to Address the Board” in an official capacity must be made at least one week in advance of the next meeting date. Please provide the Township Office with a copy of the formal request subject matter and/or any accompanying documentation pertaining to the request. Please include a list of your credentials if you claim to have expert testimony on the subject matter.