

HAINES-AARONSBURG MUNICIPAL AUTHORITY
BOARD MEETING
NOVEMBER 20, 2024

ATTENDANCE: Derel Hart Chairman, Russel Burkholder Vice-Chairman, Tina Lamey Secretary/Treasurer, Ian Smith Asst. Secretary/Treasurer, Kody Orndorf Member, Ross Torquato Buchart Horn Engineering, Bryan & Jodi Muthler System Operators, Kimberly Claar Office Administrator, John Miller Solicitor.

CALL TO ORDER: Derek Hart called the November 20, 2024, meeting of the Haines-Aaronsburg Municipal Authority to order at approximately 7:00p.m. The meeting was held in the Haines-Aaronsburg Municipal Authority Office Building located at 337 E. Aaron Sq. in Aaronsburg, Pa. The call to order was followed by the Pledge of Allegiance.

PUBLIC COMMENTS: None

MINUTES APPROVAL: Russel Burkholder moved to approve the regular monthly minutes as presented for October 16, 2024. The motion was seconded by Kody Orndorf and the motion carried. Vote: D. Hart-Yes; R. Burkholder-Yes; K. Orndorf-Yes; T. Lamey-Yes; I. Smith-Yes

OFFICERS REPORT: None

TREASURERS REPORT: Kimberly Claar presented the Treasurer's Report dated November 20, 2024. Derek Hart moved to approve the Treasurer Report as presented. The motion was seconded by Ian Smith and the motion carried.

Vote: D. Hart-Yes; R. Burkholder-Yes; K. Orndorf-Yes; T. Lamey-Yes; I. Smith-Yes

Derek Hart moved to pay bills and the credit card statement. The motion was seconded by Ian Smith and the motion carried.

Vote: D. Hart-Yes; R. Burkholder-Yes; K. Orndorf-Yes; T. Lamey-Yes; I. Smith-Yes

Penn Vest Reimbursement Funds were transferred to the General Fund in the amount of \$246,608.47. Once this transaction has cleared the mentioned amount will be transferred from the General Fund to the HAMA Investment Account.

ENGINEERS REPORT: Ross Torquato, Buchart Horn Engineers reported:

1) Water Treatment Plant Project

Buchart Horn File No. 79012-00

a) As of November 19, Martin's construction has been working diligently on the building framing and metal roof. They will continue the building addition work until the first week of December. The current construction progress is as follows:

i) Building Framing 100% Complete

ii) Building Metal Roof 60% Complete

iii) Building Siding & Trims 0% Complete

iv) Building Doors and Hardware 0% Complete

b) Sippel has taken care of restabilizing the shoulder with new stone and recompacting as well as installed riprap in two areas. After some discussion, Sippel was willing to provide the stone material needed for the

riprap installation and re-stabilization. HAMA will endure a slight cost for labor and machinery for the riprap work. This will be seen in the next pay application submitted by Sippel.

Recommended Action: Approve submittal of PENNVEST Pay Requisition No. 10 for \$11,781.30.

2) Water Well Rehabilitation Project – Phase II

Buchart Horn File No. 79012-00

a) As of November 19, work continued for this project. This work included the excavation of the well 8 gravel area and

driveway, duct bank conduit and generator pad. Concrete was poured for the generator pad. Summit Electrical Solutions

& Sippel will be completing the duct bank and generator pad within the next two weeks. The current construction

progress is as follows:

i) Well 8 Duct Bank Excavation/Encasement 95% Complete

ii) Well 8 Gravel Area and Drive 80% Complete

iii) Well 8 Duct Bank Conduit 95% Complete

iv) Well 8 Concrete Generator Pad 95% Complete

v) Well 8 Conductors 80% Complete

vi) Well 8 Fence and Gate 0% Complete

Recommended Action: Approve submittal of Pay Application No. 1 for \$39,776.40.

3) Act 57 Study Proposal

a) After reviewing previous fees, a fee of roughly \$6,300 to complete a new Act 57 Study was determined.

Recommended Action: Approve/Disapprove the Act 57 Study.

Russel Burkholder moved to approve Penn Vest Requisition No. 10 for \$11,781.30. The Motion was seconded by Tina Lamey and the motion carried.

Vote: D. Hart-Yes; R. Burkholder-Yes; K. Orndorf-Yes; T. Lamey-Yes; I. Smith-Yes

Russel Burkholder moved to approve the Contractor Pay Request No. 1 for Water Well Rehab Project for \$39,776.40. The Motion was seconded by Ian Smith and the motion carried.

Vote: D. Hart-Yes; R. Burkholder-Yes; K. Orndorf-Yes; T. Lamey-Yes; I. Smith-Yes

The Board unanimously agreed to not move forward with the Act 57 Study at this time.

OLD BUSINESS: At the time of this meeting the Board had not received a quote from Sippel Construction for the Water Gap Road Repair. The Board unanimously agreed to table this until the December meeting.

NEW BUSINESS: Derek Hart moved to tentatively adopt the 2025 Annual Budget for the Haines-Aaronsburg Municipal Authority. The Motion was seconded by Russel Burkholder and the motion carried.

Vote: D. Hart-Yes; R. Burkholder-Yes; K. Orndorf-Yes; T. Lamey-Yes; I. Smith-Yes

The formal adoption is set for Wednesday, December 11, 2024.

Derek Hart moved to adopt Resolution 2024-3 which amends the water usage rates.

The Motion was seconded by Russel Burkholder and the motion carried.

Vote: D. Hart-Yes; R. Burkholder-Yes; K. Orndorf-Yes; T. Lamey-Yes; I. Smith-Yes

The Board unanimously agreed to set the 2025 meeting dates as follows: January 15th, February 19th, March 19th, April 16th, May 21st, June 18th, July 16th, August 27th, September 17th, October 15th, November 19th, and December 17th. Monthly meetings will convene at 6:30 P.M. (Note time change)
The 2025 meeting schedule will be advertised.

The Board unanimously agreed to pursue different credit card systems including a possible upgrade to the current billing system.

SYSTEM OPERATORS REPORT: Jodi Muthler reported that 10 Data Loggers were successfully installed and provided instant results signaling leaks. Jodi and Bryan are looking to pinpoint a specific location. Jodi also reported the Distribution Meter was installed and a claim was submitted to insurance. An insurance claim was also submitted for the Well Pump that was damaged. An insurance check is on its way minus the deductible. Jodi asked the Board for more insight into the Lucas Stover property. A discussion was had and Ross from Buchart Horn will look into a grant to correct the issue.

SOLICITORS REPORT: None.

ADJOURNMENT: Russel Burkholder moved to adjourn the November 20, 2024, meeting at 8:56pm. The Motion was seconded by Kody Orndorf and the motion carried.

Vote: D. Hart-Yes; R. Burkholder-Yes; K. Orndorf-Yes; T. Lamey-Yes; I. Smith-Yes