

HAINES-AARONSBURG MUNICIPAL AUTHORITY
BOARD MEETING
OCTOBER 16, 2024

ATTENDANCE: Russel Burkholder Vice-Chairman, Tina Lamey Secretary/Treasurer, Ian Smith Asst. Secretary/Treasurer, Kody Orndorf Member, Ross Torquato Buchart Horn Engineering, Bryan & Jodi Muthler System Operators, Kimberly Claar Office Administrator, John Miller Solicitor.

CALL TO ORDER: Russel Burkholder called the October 16, 2024, meeting of the Haines-Aaronsburg Municipal Authority to order at approximately 7:00p.m. The meeting was held in the Haines-Aaronsburg Municipal Authority Office Building located at 337 E. Aaron Sq. in Aaronsburg, Pa. The call to order was followed by the Pledge of Allegiance.

PUBLIC COMMENTS: None

MINUTES APPROVAL: Tina Lamey moved to approve the regular monthly minutes as presented for September 18, 2024. The motion was seconded by Ian Smith and the motion carried.

Vote: R. Burkholder-Yes; K. Orndorf-Yes; T. Lamey-Yes; I. Smith-Yes

OFFICERS REPORT: None

TREASURERS REPORT: Kimberly Claar presented the Treasurer's Report dated October 16, 2024. Kody Orndorf moved to approve the Treasurer Report as presented. The motion was seconded by Tina Lamey and the motion carried.

Vote: R. Burkholder-Yes; K. Orndorf-Yes; T. Lamey-Yes; I. Smith-Yes

Russel Burkholder moved to pay bills and the credit card statement. The motion was seconded by Tina Lamey and the motion carried.

Vote: R. Burkholder-Yes; K. Orndorf-Yes; T. Lamey-Yes; I. Smith-Yes

ENGINEERS REPORT: Ross Torquato, Buchart Horn Engineers reported that as of October 15, there has been little work completed since the last meeting and there will be no construction pay application for this month. The building contractors got behind on some of their projects with the most recent rainy days and have pushed their work back until November 11. The current construction progress is as follows:

i) Raw Water Lines into Building 80% Complete

ii) Building Framing 0% Complete

iii) Building Metal Roof 0% Complete

iv) Building Siding & Trims 0% Complete

b) Last meeting, we touched on the road shoulder and its inability to maintain its shape during rainfalls. Ian Smith and I

met with both Sippel Development (Jeff & Dave) and HAMA Township Road Crew (Mark & Julie) on September 26th to

walk around the project site and determine issues that need to be addressed. This led into Sippel performing a few days of work without a fee to fill back in the stone shoulder for the mean time. We did come up with possible solutions and I can touch on those in detail.

~ Recommended Action: Approve the submittal of PENNVEST Pay Requisition No. 9 for \$7,575.60.

2) Water Well Rehabilitation Project – Phase II

Buchart Horn File No. 79012-00

a) As of October 16, work on the generator project has begun. This consisted of work on the well No. 8 driveway grading

and excavation. Most items below will be completed in the months of November and December depending on the

weather. The current construction progress is as follows:

i) Well No. 8 Access Road/Site Grading 60% Complete

ii) Well No. 8 Concrete Generator Pad 0% Complete

iii) Well No. 8 Generator Duct Bank 0% Complete

iv) Well No. 8 Chain Link Fence 0% Complete

~ Recommended Action: None.

3) Act 57 Study Proposal

a) After reviewing previous fees, a fee of roughly \$6,300 to complete a new Act 57 Study was determined.

Ian Smith moved to approve Penn Vest Requisition No. 9 for \$7,575.60. The Motion was seconded by Kody Orndorf and the motion carried.

Vote: R. Burkholder-Yes; K. Orndorf-Yes; T. Lamey-Yes; I. Smith-Yes

The Board unanimously agreed to table moving forward with the Act 57 Study to the November meeting.

OLD BUSINESS: The Board discussed the repairs needed on Water Gap Road. Sippel touched up a few places and is willing to maintain the road for the remainder of the project as there is money allocated in the project for such maintenance. Russ Burkholder moved to proceed with major fixes at Mr. Grotz's property provided Sippel stays within the money allocated. The Motion was seconded by Kody Orndorf and the motion carried.

Vote: R. Burkholder-Yes; K. Orndorf-Yes; T. Lamey-Yes; I. Smith-Yes

The Board discussed the unsolicited maintenance and \$864.00 load of stone put on Water Gap Road by Rick Fetterolf. Tina Lamey moved to reimburse Mr. Fetterolf \$450.00 for his time and the load of stone. The Motion was seconded by Kody Orndorf and the motion carried.

Vote: R. Burkholder-Yes; K. Orndorf-Yes; T. Lamey-Yes; I. Smith-Yes

*Ian Smith will deliver a check and letter stating that the HAMA Board would like to be involved in all future maintenance decisions of Water Gap Road which is shared by many residents.

NEW BUSINESS: Russel Burkholder, Ian Smith, and Kimberly Claar will start putting the 2025 budget together to present at the November meeting.

SYSTEM OPERATORS REPORT: Jodi Muthler reported that 10 Data Loggers will be installed on October 25 and 88% of the DEP Surveys have been returned. She will continue to collect surveys until 100% have been received.

SOLICITORS REPORT: None.

ADJOURNMENT: Russel Burkholder moved to adjourn the October 16, 2024, meeting at 8:46pm.
The Motion was seconded by Kody Orndorf and the motion carried.

Vote: R. Burkholder-Yes; K. Orndorf-Yes; T. Lamey-Yes; I. Smith-Yes