HAINES-AARONSBURG MUNICIPAL AUTHORITY

BOARD MEETING

JULY 17, 2024

**ATTENDANCE:** Derek Hart Chairman, Russel Burkholder Vice-Chairman, Tina Lamey Secretary/Treasurer, Kody Orndorf Member, Ross Torquato Buchart Horn Engineering, Bryan & Jodi Muthler System Operators, Kimberly Claar Office Administrator, Kurt Grotz Township Resident.

**CALL TO ORDER:** Derek Hart called the July 17, 2024, meeting of the Haines-Aaronsburg Municipal Authority to order at approximately 7:00p.m. The meeting was held in the Haines-Aaronsburg Municipal Authority Office Building located at 337 E. Aaron Sq. in Aaronsburg, Pa. The call to order was followed by the Pledge of Allegiance.

**PUBLIC COMMENTS:** Kurt Grotz voiced concern regarding the condition (drainage/dust) on Water Gap Road. Ross will address the issues with the contractor.

**MINUTES APPROVAL:** Derek Hart moved to approve the regular monthly minutes as presented for May 15, 2024. The motion was seconded by Russel Burkholder and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; K. Orndorf-Yes; T. Lamey-Yes

**OFFICERS REPORT:** None

**TREASURERS REPORT:** Kimberly Claar presented the Treasurer’s Report dated July 17, 2024. Tina Lamey moved to pay bills and approve the Treasurer Report as presented. The motion was seconded by Kody Ordorf and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; K. Orndorf-Yes; T. Lamey-Yes

**ENGINEERS REPORT:** Ross Torquato, Buchart Horn Engineers reported that as of July 16, Sippel Development has finished construction on the backwash line, infiltration gallery, finished water

main, and service lines. To properly complete the water main and service line work, multiple items needed to be added to the contract and thus resulted in Change Order No. 2 (attached). has continued paving and yard restoration as well as work at the water plant. Meanwhile, Martin’s construction is in the midst of pouring the CIP tank.

The current construction progress is as follows:

i) Infiltration gallery 100% Complete

ii) Backwash Line 100% Complete

iii) Finished Water Main 100% Complete

iv) Service Lines 100% Complete

v) Paving & Yard Restoration 75% Complete

vi) CIP Tank & Top Slab 25% Complete

Recommended Action: Approve the submittal of PENNVEST Pay Requisition No. 6 for $680,319.85. Approve Sippel Development Pay Application No. 4 for $175,777.58. Approve Change Order No. 2 for $69,695.75

Derek Hart moved to approve Penn Vest Requisition No.6. for $680,319.85. The Motion was seconded by Russel Burkholder and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; K. Orndorf-Yes; T. Lamey-Yes

Derek Hart moved to approve Contractor Pay Request No.4. The Motion was seconded by Russel Burkholder and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; K. Orndorf-Yes; T. Lamey-Yes

Derek Hart moved to approve Change Order No. 2 for $69,695.75. The Motion was seconded by Russel Burkholder and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; K. Orndorf-Yes; T. Lamey-Yes

Water Well Rehabilitation Project – Phase II

Buchart Horn File No. 79012-00

a) The following bids were received:

i. Summit Electrical Solutions, LLC $290,649.00

ii. HRI, Inc. $298,884.00

iii. Strouse Electric, Inc. $368,400.00

The original budget was set at $185,000.00 so we are over budget with this bid. After speaking with Leslie Hosterman of SEDA-COG, she stated that there is some older money that needs to be spent in a timely manner that can be revised/modified from another project.

b) A tentative schedule is as follows:

i. Open Bids 07/03/24

ii. Award & Execute Construction Contracts 07/17/24

iii. Notice to Proceed 07/23/24

iv. Complete Construction (290 days after construction begins) 05/09/25

Recommended Action: Award Summit Electrical Solutions, LLC upon engineer’s review.

Russel Burkholder moved to award the Well Rehab Phase II contract to Summit Electrical Solutions, LLC upon the engineer’s review. The Motion was seconded by Tina Lamey and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; K. Orndorf-Yes; T. Lamey-Yes

**OLD BUSINESS:**  NONE

**NEW BUSINESS:** NONE

**SYSTEM OPERATORS REPORT:** Jodi Muthler reported that DEP is coming to inspect Well 7 later in July. Jodi also reported that the Distribution meter is not working but will be getting replaced early through the current project. Jodi requested the Board to purchase a rebuild kit for $2,889.71.

The Board unanimously approved the purchase of a rebuild kit for up to $3,000.00. The last thing Jodi reported was the testing of the Data Logger System is going well and has helped to find several leaks.

**SOLICITORS REPORT:** None.

**ADJOURNMENT:** Derek Hart moved to adjourn the July 17, 2024, meeting at 8:00pm.

Tina Lamey seconded the motion, and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; K. Orndorf-Yes; T. Lamey-Yes