

HAINES-AARONSBURG MUNICIPAL AUTHORITY  
BOARD MEETING  
MAY 15, 2024

**ATTENDANCE:** Derek Hart Chairman, Russel Burkholder Vice-Chair, Tina Lamey Secretary/Treasurer, Ian Smith Assistant Secretary/Treasurer, Kody Orndorf Member, John Miller Solicitor, Patrick Ward and Ross Torquato Buchart Horn Engineering, Bryan & Jodi Muthler System Operators, Kimberly Claar Office Administrator.

**CALL TO ORDER:** Chairman Derek Hart called the May 15, 2024, meeting of the Haines-Aaronsburg Municipal Authority to order at approximately 7:00p.m. The meeting was held in the Haines-Aaronsburg Municipal Authority Office Building located at 337 E. Aaron Sq. in Aaronsburg, Pa. The call to order was followed by the Pledge of Allegiance.

**PUBLIC COMMENTS:** None.

**MINUTES APPROVAL:** Ian Smith moved to approve the regular monthly minutes as presented for April 17, 2024. The motion was seconded by Russel Burkholder and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes

**OFFICERS REPORT:** None

**TREASURERS REPORT:** Kimberly Claar presented the Treasurer's Report dated May 15, 2024. Ian Smith motioned to pay bills and approve the Treasurer Report as presented. The motion was seconded by Russel Burkholder and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes

Timecards for Jodi Muthler, Bryan Muthler, and Kimberly Claar were submitted and approved. Kody Orndorf moved to approve the timecard presented. The motion was seconded by Ian Smith and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes

Russel Burkholder moved to approve the Independent Contractor Contract that the System Operators presented. The motion was seconded by Ian Smith and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes

**ENGINEERS REPORT:** Patrick Ward and Ross Torquato, Buchart Horn Engineers reported that the Generator Project will be put out for bid again on May 17<sup>th</sup> with a pre-bid meeting on June 4<sup>th</sup> and the bid opening on June 14<sup>th</sup>. Mr. Ward also noted that the Board will need to review Penn Vest Requisition No. 3 and the Contractor Pay Request No. 2. Mr. Ward also announced that this would be his last meeting as he is retiring effective June 7, 2024.

Kody Orndorf moved to approve Penn Vest Requisition No.3. The Motion was seconded by Tina Lamey and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes

Russel Burkholder moved to approve Contractor Pay Request No.2. The Motion was seconded by Kody Orndorf and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes

**OLD BUSINESS:** NONE

**NEW BUSINESS:** Automated Mass Communication System Update – Kimberly Claar reported that the system is up and running with Aaronsburg Water Customers and has been utilized several times successfully. After each message, there is a report emailed with a listing of numbers that could not be reached. The response has been very positive.

**SYSTEM OPERATORS REPORT:** Jodi Muthler reported that due to several issues with testing, she is requesting to switch from Pace Labs to Suburban Labs.

Derek Hart moved to switch testing labs from Pace Labs to Suburban Labs effective immediately. The Motion was seconded by Tina Lamey and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes

The Board and System Operators unanimously agreed to table moving forward with purchasing a Filter Re-build Kit from Separmatic until it is absolutely needed before the new plant is in operation.

**SOLICITORS REPORT:** None.

**ADJOURNMENT:** Russel Burkholder motioned to adjourn the May 15, 2024, meeting at 8:58pm. Derek Hart seconded the motion and the motion carried.

Vote: R.Burkholder-Yes; D.Hart-Yes; I.Smith-Yes; K. Orndorf-Yes; T. Lamey-Yes