

**HAINES TOWNSHIP
BOARD OF SUPERVISORS
MARCH 16, 2023**

On March 16, 2023, at approximately 6:00 p.m., Chairman Daryl Schafer called the regular monthly meeting of the Haines Township Board of Supervisors to order. The meeting was held in the Haines Township Building located at 153 S. Rachel's Way in Aaronsburg, PA. The call to order was followed by the pledge of allegiance and a moment of silence. In attendance: Chairman Daryl Schafer, Vice-Chairman Delmer Homan, Supervisor Randy Ream, Secretary-Treasurer Kimberly Claar, Roadmaster Mark Hosterman, P.C. Chairman Marlin Fultz, Tax Collector Andrea Vonada, PVEMS Representative Bari Deaven, HWMA Secretary-Treasurer Tracy Ridenour, HAMA Secretary-Treasurer Patricia Valentine, HAMA Operator Charles Valentine, Christine Zoerner w/ Baker Tilly Virchow Krause LLP, Surveyors Fred and Kathy Henry.

PUBLIC COMMENTS: None.

REQUEST TO ADDRESS THE BOARD:

Kathy Henry, Henry Surveying presented the Minor Subdivision Plan for Solomon & Anna Yoder for Board approval. Daryl Schafer moved to approve the Minor Subdivision Plan for Solomon & Anna Yoder. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

Christine Zoerner with Baker Tilly Virchow Krause, LLP presented the 2022 audit to the Board of Supervisors. Ms. Zoerner said her firm gave the Township an unmodified opinion, which is the highest level of assurance that they give. There were no issues or findings, all expenditures were approved and all revenues were assigned properly. The audit was conducted per auditing standards generally accepted in the United States of America (GAAS). The DCED report was in compliance with statutory reporting requirements. Ms. Zoerner complimented the Secretary-Treasurer for her job performance and ability to resolve accounting issues independently.

MINUTES APPROVAL:

Daryl Schafer moved to approve the meeting minutes as presented for 02/16/23. Randy Ream seconded the motion and the motion was carried.

Vote: D. Homan – Yes D. Schafer - Yes R. Ream – Yes

TREASURER'S REPORT:

Randy Ream moved to approve the Treasurer's Report as presented for 03/16/23 and file for audit. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes R. Ream – Yes

Daryl Schafer motioned to accept the 2022 audit as presented by Christine Zoerner. Delmer Homan seconded the motion and the motion was carried. Vote: D. Schafer – Yes D. Homan – Yes R. Ream – Yes

Delmer Homan moved to put \$300,000 into a 9-month CD at 4.89% and 200,000 into a 4-month CD at 4.72% when the 500,000 CD matures on March 29, 2023. Randy Ream seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes R. Ream – Yes

ROADMASTER REPORT:

Mark Hosterman discussed a complaint from a resident regarding an incident that happened on March 16, 2023. Mr. Hosterman also reported that they have been working on cleaning out culverts, inlets, and outlets. Mr. Hosterman discussed the need to replace a few culverts and will submit a Dirt & Gravel Roads grant to replace 6 culverts on Ingleby Road. Lastly, Mr. Hosterman reported that the Cemetery Road paving project will be advertised on March 23 and March 30, due on April 20 by 3:30pm, and will be opened at the Supervisor's meeting that evening.

PERMITS: For March: Bureau Veritas (0) and Zoning (3)

REPORTS:

Haines Township Planning Commission – Signed off on the planning module for Yoder Subdivision

Penns Valley Regional Planning Commission – No report.

Haines-Aaronsburg Municipal Authority – Patricia Valentine reported that they are happy with the two new board members. They awarded the contract and the project is scheduled to be completed by the end of July. Updates will be posted on the Haines Township website. Mrs. Valentine also reported they are applying for more grants and working with Breezeline to get internet at the treatment plant so it can communicate with Well 8.

Haines-Woodward Municipal Authority – Tracy Ridenour reported that they are starting to tap into their ARPA money. Ms. Ridenour also reported that the board approved Douglas Parker, Auditor out of Lewisburg to proceed with the 2022 audit. The board also approved Justin Kerstetter as a backup operator. The board also raised the late-fee rate and will be attending training in April.

Penns Valley Emergency Medical Services, Inc. – No meeting last month. Nothing new to report.

CORRESPONDENCE:

The Board of Supervisors reviewed and discussed the quote from Breezeline. Randy Ream moved to accept the quote removing the fax line and accepting the free tv service. Daryl Schafer seconded the motion and the motion was carried. Vote: D. Schafer – Yes D. Homan – Yes R. Ream – Yes

OLD BUSINESS:

Daryl Schafer moved to adopt Ordinance 8D which amends Ordinance 8C, Section 8C-2.01 Must Connect Provision for Haines Woodward Municipal Authority until the March meeting. Randy Ream seconded the motion and the motion carried.

Vote: D. Schafer – Yes D. Homan – Yes R. Ream – Yes

Building Renovation Update: A grant application was submitted to help offset the cost of the renovations. The grant will be awarded in May. Ms. Claar meet with a contractor to discuss ways to decrease the cost and determined that by the Township employees doing some items and reducing the footprint of the renovations by 160sq ft the cost can be cut significantly. No decision needs to be made until we receive the grant determination. Ms. Claar continues to look for additional grant sources so the footprint does not have to be reduced and the project can move forward as originally designed.

Dutch Fall Festival: Ms. Claar opened a checking account for festival transactions. This account will require two signatures like all other Township accounts. Ms. Claar met with non-profits that have been involved in the past. All are on board to come back this year. Ms. Claar added a Dutch Fall Festival tab to the Township's Website. Ms. Claar secured Adam Yager to sing on Saturday of the festival and continues working to secure additional entertainment and vendors.

NEW BUSINESS: NONE

ADJOURNMENT:

Randy Ream moved to adjourn the March 16, 2023, monthly meeting of the Haines Township Board of Supervisors at approximately 8:04 p.m. Delmer Homan seconded the motion, and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes R. Ream – Yes