

**HAINES TOWNSHIP
BOARD OF SUPERVISORS
NOVEMBER 15, 2022**

On November 15, 2022, at approximately 6:30 p.m., Chairman Daryl Schafer called the regular monthly meeting of the Haines Township Board of Supervisors to order. The meeting was held in the Haines Township Building located at 153 S. Rachel's Way in Aaronsburg, PA. The call to order was followed by the pledge of allegiance and a moment of silence.

In attendance: Chairman Daryl Schafer, Vice-Chairman Delmer Homan, Supervisor Randy Ream, Roadmaster Mark Hosterman, Secretary-Treasurer Kimberly Claar, Zoning Officer Pamela Winter, Andrea Vonada Tax Collector, Jeff Confer with Con-Stone, Inc., Xochi Confer with Con-Stone, Inc., Chris Dobson Non-Resident.

PUBLIC COMMENTS: Jeff Confer with Con-Stone, Inc. stated he will be submitting an itemized bill for the 538 ft of paving that was done on Broad Rd. for the Township. Jeff also discussed the size of the proposed Cul de Sac with the Supervisors.

MINUTES APPROVAL:

Randy Ream moved to approve the meeting minutes as presented for 10/20/22 and 11/10/22.

Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes R. Ream – Yes

TREASURER'S REPORT:

Daryl Schafer moved to approve the Treasurer's Report as presented for 11/15/22 and file for audit.

Randy Ream seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes R. Ream – Yes

The Township received the October 2022 Pledged Securities Reports from JSSB & MBTC.

ROADMASTER REPORT:

Mr. Hosterman reported that 23 loads of leaves were collected Township-wide from November 7th – 23rd and all equipment is ready for the upcoming winter weather. Mr. Hosterman also reported that he and other road crew members attended an LTAP class on Road Maintenance & Road Grading Systems.

PERMITS: For October: CKCOG (2) and Zoning (6).

REPORTS:

Haines Township Planning Commission – No Report.

Penns Valley Regional Planning Commission – No report.

Haines-Aaronsburg Municipal Authority – No report.

Haines-Woodward Municipal Authority – No report.

Penns Valley Emergency Medical Services, Inc. – No report.

Zoning Officer – Ms. Winter reminded the board of her upcoming retirement. Secretary Claar introduced a possible replacement, Chris Dobson. Mr. Dobson gave some background of his experience and what services he can offer the Township. After a brief discussion between the Supervisors, Ms. Winter and Mr. Dobson it was suggested that Mr. Dobson submit a letter of interest if he is indeed interested in filling the Zoning Officer position starting January 2023.

CORRESPONDENCE: NONE.

OLD BUSINESS:

Continued Office Renovation Discussion: Mr. Haluga has finalized the plans and will drop them off at the Township office. The next steps are to submit a building permit application with stamped finalized plans and create a timeline for putting the project out to bid.

NEW BUSINESS:

Delmer moved to adopt Resolution No. 16-2022, a resolution fixing the real estate tax rates for the year 2023.

Randy Ream seconded the motion and the motion was carried.

Vote: D. Schafer- Yes D. Homan – Yes R. Ream – Yes

Daryl Schafer moved to adopt Resolution No. 17-2022, a resolution appointing a certified public accounting firm to make an examination of all the accounts of the Township of Haines for the fiscal year 2022.

Randy Ream seconded the motion and the motion was carried.

Vote: D. Schafer- Yes D. Homan – Yes R. Ream – Yes

Daryl Schafer moved to adopt the 2023 Annual Budget for Haines Township as it was prepared and made available to the public. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer- Yes D. Homan – Yes R. Ream – Yes

The Board unanimously agreed to set the January 3, 2023 Organization/Business meeting for 5:00 P.M. The rest of the 2023 regular monthly Board meetings will convene at 6:30 P.M. as follows: February 16th, March 16th, April 20th, May 18th, June 13th, July 18th, August 17th, September 21st, October 19th, November 14th and December 21st. The 2023 meeting schedule will be advertised.

ADJOURNMENT:

Randy Ream moved to adjourn the November 15, 2022, monthly meeting of the Haines Township Board of Supervisors at approximately 7:43 P.M. Delmer Homan seconded the motion and the motion was carried.

Vote: R. Ream – Yes D. Homan – Yes D. Schafer – Yes