

**HAINES TOWNSHIP  
BOARD OF SUPERVISORS  
FEBRUARY 17, 2022**

On February 17, 2022 at approximately 6:31 p.m., Chairman Daryl Schafer called the regular monthly meeting of the Haines Township Board of Supervisors to order. The meeting was held in the Haines Township Building located at 153 S. Rachel's Way in Aaronsburg, PA. The call to order was followed by the pledge of allegiance, a moment of silence and Board introductions. In attendance: Chairman Daryl Schafer, Vice-Chairman Delmer Homan, Secretary-Treasurer Susan Wenrick, Roadmaster Mark Hosterman, HAMA Secretary-Treasurer Patricia Valentine, HAMA System Operator Charles Valentine, Resident Jan Showers, Tax Collector Andrea Vonada, Christine Zoerner w/ Baker Tilly Virchow Krause LLP, Code Enforcement Officer Gilbert Stull, Resident Tom Kobb, PVEMS Representative Bari Deaven, HWMA Secretary-Treasurer Tracy Ridenour and Resident Kimberly Claar.

**ANNOUNCEMENTS:**

Chairman, Daryl Schafer announced the Board of Supervisors held executive sessions on February 2<sup>nd</sup> and February 9<sup>th</sup> to address some personnel issues.

**PUBLIC COMMENTS:**

Resident Jan Showers stated that not all of the sidewalks in the Village of Aaronsburg are being taken care of after there is a snow or ice storm. Mrs. Showers wanted to know why the Sidewalk Ordinance is not being enforced. The ordinance states that responsible parties must clear the sidewalks within 24 hours after the snow or ice has stopped falling. Mrs. Showers mentioned two specific areas of concern and asked what the Board was going to do to remedy the problem. Daryl Schafer stated that this was the first complaint the Township had received concerning the sidewalks and he was not aware this was a problem. It was suggested that the residents of Aaronsburg be reminded that the sidewalks be cleared in a timely fashion. Mr. Schafer said a notice addressing the clearing of sidewalks would be placed on the Township website, on the Township's bulletin board and at the Aaronsburg Post Office. Mr. Schafer said he would place the notice on Facebook and he gave Mrs. Showers his cell number.

**REQUEST TO ADDRESS THE BOARD:**

Gilbert Stull, the current Code Enforcement Officer, asked for permission to patrol the main streets of the Township to enforce the new ordinances, and particularly the Nuisance Vehicle Ordinance. Mr. Stull said he did not want to appear to be singling out just one individual that the Township had issues with and he was not interested in continuing as the Code Enforcement Officer if he was not able to hold everyone to the same standard. Board members Daryl Schafer and Delmer Homan explained that it was not their intent for Mr. Stull to randomly patrol the Township but rather follow the procedures that they have in place for written complaints. Mr. Stull said he was no longer interested in enforcing our ordinances and he would submit a formal resignation tomorrow.

Christine Zoerner with Baker Tilly Virchow Krause, LLP presented the 2021 audit to the Board of Supervisors. Ms. Zoerner said her firm gave the Township an unmodified opinion, which is the highest level of assurance that they give. There were no issues or findings, all expenditures were approved and all revenues were assigned properly. The audit was conducted in accordance with auditing standards generally accepted in the United State of America (GAAS). The DCED report was in compliance with statutory reporting requirements. For 2021 RE, RTT and EIT were all confirmed, as were all bank balances. The Township received American Rescue Plan funding in the amount of \$82,479 in 2021 and will receive the same amount in 2022. The Township also received a payment of \$42,000 towards a DGLVR project and will receive the same amount in 2022 after completion of the project. There was a purchase of a backhoe for \$84,500. The net income year-end just for the General Fund was in excess of \$87,000. Ms. Zoerner complimented the Secretary-Treasurer for her job performance and her ability to resolve accounting issues on her own. Ms. Zoerner and Mrs. Wenrick briefly went over the Treasury's Final Rules as they apply to the ARP funding uses and reporting.

**MINUTES APPROVAL:**

Delmer Homan motioned to approve the meeting minutes as presented for 01/03/22. Daryl Schafer seconded the motion and the motion was carried.

Vote: D. Homan – Yes D. Schafer - Yes

### **TREASURER'S REPORT:**

Daryl Schafer motioned to approve the Treasurer's Report as presented for 02/17/22 and file for audit. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes

Daryl Schafer motioned to accept the 2021 audit as presented by Christine Zoerner. Delmer Homan seconded the motion and the motion was carried. Vote: D. Schafer – Yes D. Homan – Yes

The Township received the January 2022 pledged securities reports from JSSB and MBTC. If the Board of Supervisors officially choose the ARP standard allocation under the Final Rule, a one-time election of that standard allowance will be noted in the first annual report due April 30, 2022. This topic will be on the March 17, 2022 agenda. The State Certificate of Deposit is due to mature on 03/30/22. The moneys from the certificate will be placed back into the State checking account to pay for projects this year. The General Fund Certificate of Deposit is due to mature on 03/27/22. The Treasurer will be looking for investment opportunities.

### **ROADMASTER REPORT:**

Mr. Hosterman reported that the Township received two loads of bulk deicing salt. The 2019 Chevy Truck had a new PTO pump installed. Con-Stone Inc., is prepared to sell shot rock to the Township, to enable leveling out the back of the Township's lot in preparation for a new salt and cinder shed. The Secretary-Treasurer was asked to set up an account with Centre Concrete in anticipation of the blocks needed to build a retaining wall at the back of the Township's lot. Con-Stone Inc. is also moving ahead in their efforts to put Broad Road back in this summer. Mr. Hosterman met with individuals from the County Conservation Office and Trout Unlimited to discuss the funding of a future project on Ingleby Road that would affect both the lower crossing and the stream crossing at the ponds. Mr. Hosterman will be meeting with PENNDOT representative Matt Kenepf, so Mr. Kenepf can write up the bid proposals for the Phase II DGLVR project and the paving project for Broad Road and part of Cemetery Road.

**PERMITS:** For January: CKCOG (2) and Zoning (1). Zoning Officer, Pamela Winter has talked to Laron Horner and has suggested if he is interested in being the Zoning Officer that he officially notify the Board of Supervisors.

### **REPORTS:**

**Haines Township Planning Commission** - No report, no member in attendance.

**Penns Valley Regional Planning Commission** – D. Schafer reported their last scheduled meeting was cancelled and their next meeting is in March.

**Haines-Aaronsburg Municipal Authority** – Patricia Valentine reported that the Authority, with the assistance of Senator Corman's Office, secured a grant from the DCED in the amount of \$180,000. The grant money is being held in a separate checking account. The Authority's PENNVEST application was submitted by Buchar Horn Engineering but the total project cost has increased from approximately 4 million to 6 million dollars due to the pandemic, inflation, availability of materials, etc.

**Haines-Woodward Municipal Authority** – Tracy Ridenour reported that the Authority opened their project bids on 02/14/22. They will have enough money if they work with the base figures that exclude fencing and a new generator. Purchase of the excluded items would mean a deficit in funding of approximately \$32,462. Kathy Shimp is taking her certification test on March 25<sup>th</sup>. The Authority has had no news of when the lumbering project will begin.

**Penns Valley Emergency Medical Services, Inc.** – Bari Deaven reported that audit for PVEMS, Inc. performed by Baker Tilly Virchow Krause, LLP was completed and everything was in order. The audit cost was \$7,500. Due to unexpected donations in the amount of \$50,000, the PVEMS was able to pay an additional amount against their ambulance loan and invested some of the money in an annuity. Ms. Deaven was happy to report the PVEMS is doing really well.

**CORRESPONDENCE:**

The Board of Supervisors had previously reviewed the listed correspondence. The only action taken was a motion from Delmer Homan accepting Charles Valentine’s declination letter for an appointed position on the Zoning Hearing Board. Daryl Schafer seconded the motion and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes

**OLD BUSINESS:**

Daryl Schafer motioned to appoint Derek G. Hart to a five-year term to the Haines-Aaronsburg Municipal Authority Board. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes

**NEW BUSINESS:**

Daryl Schafer motioned to adopt Resolution No. 6-2022, a disposition resolution for specific non-permanent records of Haines Township. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes

**ADJOURNMENT:**

Daryl Schafer motioned to adjourn the February 17, 2022 monthly meeting of the Haines Township Board of Supervisors at approximately 7:38 P.M. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes