

**HAINES TOWNSHIP
BOARD OF SUPERVISORS
JANUARY 3, 2022**

APPOINTMENT OF TEMPORARY CHAIR. & SECY.

Delmer Homan motioned to appoint Daryl Schafer as temporary Chairman and Susan Wenrick as temporary Secretary. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Homan – Yes F. Lingle – Yes D. Schafer – Yes

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Temporary Chairman, Daryl Schafer called the January 3, 2022 organization/business meeting to order at approximately 5:05 P.M. The meeting was held in Township municipal building located at 153 S. Rachel's Way in Aaronsburg, PA 16820. In attendance were: Daryl Schafer, Delmer Homan, Fred Lingle, Susan Wenrick, Tracy Ridenour, Andrea Vonada, Patricia & Charles Valentine, Mark Hosterman and Surveyor Fred Henry.

NOMINATE & ELECT BOARD OFFICERS

Delmer Homan nominated Daryl Schafer for Chairman of the Board of Supervisors. Fred Lingle seconded the nomination and Daryl Schafer accepted the nomination.

Vote to elect nominee: D. Homan – Yes F. Lingle – Yes D. Schafer – Yes

Daryl Schafer nominated Delmer Homan for Vice-Chairman of the Board of Supervisors. Fred Lingle seconded the nomination and Delmer Homan accepted the nomination.

Vote to elect nominee: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

Daryl Schafer nominated Susan Wenrick for Secretary-Treasurer. Delmer Homan seconded the nomination and Susan Wenrick accepted the nomination.

Vote to elect nominee: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

PUBLIC COMMENTS

None given.

SET COMPENSATION RATES

The Board acknowledged the rates of compensation as set in the 2022 budget for the full-time and part-time employees. The Chairman asked for a motion to set the rates according to the approved 2022 budget. Fred Lingle so moved. Delmer Homan seconded the motion and the motion was carried.

Vote: F. Lingle – Yes D. Homan – Yes D. Schafer – Yes

2022 Rates: Secretary-Treasurer – Full-time salaried, \$46,384 w/benefits.

Roadmaster – Full-time hourly, \$21.75/hr. w/benefits. OT \$32.63

Laborer & Equipment Operator – Part-time hourly, \$16.44 w/limited benefits.

Seasonal/As Needed Employees – Hourly \$15.60, no additional benefits.

SET MILEAGE REIMBURSEMENT RATE

Delmer Homan moved to set the 2022 mileage reimbursement rate to reflect the 2022 IRS Standard Rate which is .585 cents per mile. Daryl Schafer seconded the motion and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes F. Lingle – Yes

AFFIRM WORKING SUPERVISORS

Daryl Schafer motion to affirm that Supervisors would work only on an "as needed" basis and recommended a working Supervisor pay scale of \$15.60 per hour with no benefits. (The hourly rate would be the same for non-CDL and CDL licensed Supervisors.) Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

ESTABLISH BOND

Daryl Schafer motioned to establish the current Treasurer's Bond at \$1,250,000 with Selective Insurance Company of America. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

BOARD APPOINTMENTS

Delmer Homan motioned to appoint Donn Fetterolf as the Vacancy Board Chairman. Daryl Schafer seconded the motion and the motion was carried. Vote: D. Homan – Yes D. Schafer - Yes F. Lingle – Yes

Delmer Homan motioned to appoint Patricia Valentine to a two-year term as a Township Auditor. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Homan – Yes F. Lingle – Yes D. Schafer – Yes

Daryl Schafer motioned to re-appoint Marlin Fultz to a four-year term on the Planning Commission. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

There is one vacancy remaining on the Planning Commission.

There is one vacancy remaining on the Haines-Aaronsburg Municipal Authority.

Daryl Schafer motioned to re-appoint Tonia Witmer to a five-year term on the Haines-Woodward Municipal Authority. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

Delmer Homan motioned to appoint Daryl Schafer as the Township's representative to the Penns Valley Regional Planning Commission. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Homan – Yes F. Lingle - Yes D. Schafer – Yes

Delmer Homan motioned to appoint Daryl Schafer as the elected official representing Haines Township on the joint Fire Tax Committee. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Homan – Yes F. Lingle – Yes D. Schafer – Yes

The position of Township Engineer will be filled as needed.

Daryl Schafer motioned to appoint Fred Lingle as the official CKCOG representative for the Board. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

Daryl Schafer motioned to confirm the existing appointments as listed on the agenda. Fred Lingle seconded the motion and the motion was carried. Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

Existing Appointments as listed: Timothy A. Schoonover - Solicitor, Bari Deaven – PVEMS Representative, Rodney Neitz – BCO w/CKCOG, Centre Tax Agency -Twp. EIT Collector, Delmer Homan - Local Emergency Management Coordinator, Daryl Schafer CCTCC Voting Rep. & Delmer Homan Voting Alternate, Carrie Rishel-Deputy Tax Collector as per appointment by Twp. Tax Collector, PA Pension Planners-Third Party Plan Administrator for pension plan and Comprehensive Financial Group- Investment Advisory Services.

APPROVE

Delmer Homan motioned to approve Resolution No. 01-2022, a resolution naming the depositories of choice (JSSB & MBTC) for all Township funds. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Homan – Yes F. Lingle – Yes D. Schafer – Yes

Fred Lingle motioned to approve Resolution No. 02-2022, a resolution appointing the Sewage Enforcement Officer (Laron Horner) and the Alternate SEO (Pamela Winter) and adopting their 2022 fee schedule. Daryl Schafer seconded the motion and the motion was carried.

Vote: F. Lingle – Yes D. Schafer – Yes D. Homan – Yes

Daryl Schafer motioned to approve Resolution No. 03-2022, a resolution appointing the Zoning Officer (Pamela Winter) and adopting her 2022 fee schedule. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

Delmer Homan motioned to adopt Resolution No. 04-2022, a resolution appointing Robert Brennan to another three-year term to the Zoning Hearing Board. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Homan – Yes F. Lingle – Yes D. Schafer – Yes

Daryl Schafer motioned to adopt Resolution No. 05-2022, a resolution appointing Charles Valentine to a two-year term on the Zoning Hearing Board. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle- Yes

CERTIFY

Delmer Homan made a motion to appoint Daryl Schafer as the voting delegate to the 2022 annual PSATS conference. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Homan – Yes F. Lingle – Yes D. Schafer – Yes

Portion of meeting devoted to regular business:

PUBLIC COMMENTS

None given.

REQUEST TO ADDRESS THE BOARD

Fred Henry (Henry Surveys, LLC) presented a DEP Planning Waiver and Non-Building Declaration to the Board of Supervisors for Russel L. & Stephanie D. Burkholder. This is in conjunction with a plan to consolidate lots. Fred Lingle moved to approve the Planning Waiver and Non-Building Declaration as presented for Russel & Stephanie Burkholder. Delmer Homan seconded the motion and the motion was carried.

Vote: F. Lingle – Yes D. Homan – Yes D. Schafer – Yes

MINUTES APPROVAL

Fred Lingle motioned to approve the meeting minutes from 12/14/21 and 12/16/21 as presented. Daryl Schafer seconded the motion and the motion was carried.

Vote: F. Lingle – Yes D. Schafer – Yes D. Homan – Yes

TREASURER’S REPORT

Daryl Schafer motioned to approve the Treasurer’s Report dated 12/31/21 as presented and file for audit. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

Daryl Schafer motioned to approve the 2021 Actual Use Report for the State Fund and the Financial Conditions Report for the year 2021 as presented. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle- Yes

Delmer Homan motioned to approve the Treasurer’s request to pay all operational expenses until the next regular meeting in February. Daryl Schafer seconded the motion and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes F. Lingle – Yes

Copies of the 2021 year-end balance sheets for all funds were made available to the Board and public.

ROADMASTER

Mark Hosterman reported that the road crew had been prepping for winter. Culverts were cleaned, cinders were mixed, several signs were reset, the tarp was repaired on the 2006 truck and the gear box on the 2019’s spreader needs replaced.

PERMITS

For December there were seven zoning permits processed and zero CKCOG permits.

HTPC

No report.

PVRPC

No report.

HAMA

No report.

HWMA

Tracy Ridenour reported that the Re-Bid and additional services invoiced by Century Engineering utilized the remaining money they have received from the Township in March of 2020. HWMA approved their 2022 budget. The Authority is waiting news on when the lumbering will start on their property.

PVEMS

No report.

CORRESPONDENCE

The Board acknowledged receipt of the 2022 rates for CKCOG services.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

Fred Lingle motioned to adjourn the 01/03/22 organization/business meeting of the Haines Township Board of Supervisors at approximately 5:45 P.M. Daryl Schafer seconded the motion and the motion was carried.

Vote: F. Lingle – Yes D. Schafer – Yes D. Homan – Yes