

**HAINES TOWNSHIP
BOARD OF SUPERVISORS
JANUARY 2, 2018**

APPOINTMENT OF TEMPORARY CHAIR. & SECY.

Delmer Homan motioned to appoint Daryl Schafer as temporary Chairman. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Homan – Yes Fred L. - Yes D. Schafer – Yes

Delmer Homan motioned to appoint Susan Wenrick as temporary Secretary.

Fred Lingle seconded the motion and the motion was carried.

Vote: D. Homan – Yes F. Lingle – Yes D. Schafer – Yes

CALL TO ORDER

Temporary Chairman, Daryl Schafer call the January 2, 2018 organization/business meeting to order at approximately 6:04 P.M. The meeting was held in Township municipal building located at 153 S. Rachel's Way in Aaronsburg, PA 16820.

In attendance were: Daryl Schafer, Delmer Homan, Fred Lingle, Susan Wenrick, Mark Hosterman, Charles Valentine, Patricia Valentine and Harry Ward.

NOMINATE & ELECT BOARD OFFICERS

Delmer Homan nominated Daryl Schafer for Chairman of the Board of Supervisors. Fred Lingle seconded the nomination and Daryl Schafer accepted the nomination.

Vote to elect nominee: D. Homan – Yes F. Lingle – Yes D. Schafer – Yes

Daryl Schafer nominated Delmer Homan for Vice-Chairman of the Board of Supervisors. Fred Lingle seconded the nomination and Delmer Homan accepted the nomination.

Vote to elect nominee: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

Daryl Schafer nominated Susan Wenrick for Secretary-Treasurer. Delmer Homan seconded the nomination and Susan Wenrick accepted the nomination.

Vote to elect nominee: D. Schafer – Yes D. Homan – Yes F. Lingle

PUBLIC COMMENTS

None given.

SET COMPENSATION RATES

Daryl Schafer moved to set the compensation rates for the Secretary-Treasurer, Roadmaster and Road Laborer as approved in the 2018 budget. Fred Lingle seconded the motion and the motion was carried. Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

SET MILEAGE REIMBURSEMENT RATE

Daryl Schafer moved to set the 2018 mileage reimbursement rate to reflect the IRS Standard Rate which is currently .545 cents per mile. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

AFFIRM WORKING SUPERVISORS

Fred Lingle made a motion to affirm that Supervisors would work only on an "as needed" basis and recommended a working supervisor pay scale of \$10.93 per hour for a CDL operator with no benefits and \$9.65 for a non-CDL laborer with no benefits. Daryl Schafer seconded the motion and the motion was carried.

Vote: F. Lingle – Yes D. Schafer – Yes D. Homan – Yes

ESTABLISH BOND

Daryl Schafer motioned to establish the current Treasurer's Bond at \$1,000,000 with Selective Insurance. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

BOARD APPOINTMENTS

Daryl Schafer motioned to appoint Timothy Schoonover as the **Township’s Solicitor**. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle – Yes D. Homan

Daryl Schafer motioned to appoint Donn Fetterolf as the **Vacancy Board Chairman**. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

Daryl Schafer motioned to appoint Pamela Winter as the Township’s **Sewage Enforcement Officer** and appoint Charles F. Herr Jr. as the Township’s **Alternate SEO**. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

Daryl Schafer motioned to appoint Patricia Valentine as a **Township Auditor** for a two year term. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

Daryl Schafer motioned to re-appoint Marlin Fultz for a four-year term on the **Township’s Planning Commission**. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

Delmer Homan motioned to re-appoint Daryl Schafer and Charles Valentine to the **Penns Valley Regional Planning Commission**. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Homan – Yes F. Lingle – Yes D. Schafer – Yes

Daryl Schafer motioned to re-appoint Regan Hosterman for a five-year term on the **Haines Aaronsburg Municipal Authority** board. Fred Lingle seconded the motion and the motion was carried. Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

Daryl Schafer motioned to appoint David Sperandeo to a five year term on the **Haines-Woodward Municipal Authority** board. (Mr. Sperandeo was recommended to the BOS by the HWMA board.) Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes Fred Lingle – Yes D. Homan – Yes

Daryl Schafer motioned to appoint the following to the **Zoning Hearing Board**: Robert Brennan for a one year term, Karen Fultz for a two year term and Ryan Greeley for a three year term. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

The **Alternate ZHB member** appointment will be tabled until the next regular board meeting in February.

Fred Lingle made a motion to have Centre County Planning Director Robert Jacobs and Township Solicitor Timothy Schoonover conduct the training for the zoning hearing board. Daryl Schafer seconded the motion and the motion was carried.

Vote: F. Lingle – Yes D. Schafer – Yes D. Homan – Yes

Delmer Homan motioned to have Daryl Schafer remain as the Township’s representative to the **Fire Tax Committee**. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Homan – Yes F. Lingle – Yes D. Schafer – Yes

Daryl Schafer motioned to re-appoint Dick Decker to the **CCMPO Coordinating Committee** and re-appoint Joel Myers to the **CCMPO Technical Committee**. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

The position for **Township Engineer** was left vacant at this time and will be filled as needed.

CONFIRMATIONS OF EXISTING APPOINTMENTS

Fred Lingle motioned to confirm the continued appointment of Rodney Neitz w/CKCOG as our **Building Code Official**. Daryl Schafer seconded the motion and the motion was carried.

Vote: F. Lingle – Yes D. Schafer – Yes D. Homan – Yes

Daryl Schafer motioned to reappoint a new Zoning Officer after the CKCOG was given the required sixty day notification beginning January 30th, 2018. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

Fred Lingle motioned to cancel the CKCOG zoning contract and appoint Pamela Winter as the **Zoning Officer** as soon as the cancellation period expires. Delmer Homan seconded the motion and the motion was carried.

Vote: F. Lingle – Yes D. Homan – Yes D. Schafer – Yes

Details of the transition will need to be addressed at the next regular monthly meeting including adopting a new fee schedule.

Daryl motioned to confirm Centre Tax Agency as the **EIT Collector** for Haines Township. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – yes D. Homan – Yes F. Lingle – Yes

Daryl Schafer motioned to confirm Delmer Homan as the **EMC** for Haines Township. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle- Yes D. Homan – Yes

Daryl Schafer motioned to confirm Bari Deaven as the **Haines Township representative to the PVEMS board**. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

Fred Lingle motioned to confirm Daryl Schafer as the **voting representative and Delmer Homan as alternate to the Centre County Tax Collection Committee**. Delmer Homan seconded the motion and the motion was carried.

Vote: F. Lingle – Yes D. Homan – Yes D. Schafer – Yes

Daryl Schafer motioned to confirm Donna Miller as the **Deputy Tax Collector**. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

Daryl Schafer motioned to confirm Fred Lingle as the **Haines Township representative to the CKCOG**. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

APPROVE

Daryl Schafer motioned to approve Resolution No 01-2018, a resolution naming the depositories of choice (JSSB & MBTC) for all Township funds. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

Daryl Schafer motioned to approve Resolution No 02-2018, adopting the 2018 Fee schedule for the Sewage Enforcement Officer and the alternate SEO. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

ESTABLISH

Daryl Schafer motioned to establish the 2018 meeting schedule for the Haines Township Board of Supervisors as follows: the third Thursday of each month with the exception of November & December, all meetings will begin at 6:30 P.M. and meetings be held at the Township's municipal building. Dates: 02/15, 03/15, 04/19, 05/17, 06/21, 07/19, 08/16, 09/20, 10/18, 11/13, and 12/10. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

CERTIFY

Delmer Homan made a motion to appoint Daryl Schafer as the voting delegate to the 2018 annual PSATS conference. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Homan – Yes F. Lingle – Yes D. Schafer – Yes

MINUTES APPROVAL

Delmer Homan motioned to approve the meeting minutes from 12/19/17 as presented. Daryl Schafer seconded the motion and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes F. Lingle – Yes

TREASURER'S REPORT

Daryl Schafer motioned to approve Treasurer's Report #13 dated 12/31/17 and Treasurer's Report #1 dated 01/02/18 as presented and file for audit. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle – Yes D. Homan - Yes

Daryl Schafer motioned to approve and sign the 2017 Financial Conditions Report as presented. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

Daryl Schafer motioned to approve the Treasurer's request to pay all operational expenses, payroll and taxes until the next regular meeting in February. Delmer Homan seconded the motion and the motioned carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

The Treasurer reported that the 2017 Actual Use Report had been filed online and the Treasurer provided copies of the 2017 year-end balance sheets reports for all funds.

ROADMASTER

Mark Hosterman reported that insulation would be installed in the garage and hopefully the project would be completed in a couple of days. Several small repairs were made on the snow plows and the crew had been trimming trees and brush. Mr. Hosterman reported that with the Board's approval he had worked for two and one-half hours for Miles Township on December 30th. Since our Township has no intermunicipal agreement with Miles, our Township will be billing Miles for the additional expense.

CKCOG PERMITS REPORT

No report.

HTPC

C. Valentine reported they will have their organization meeting on January 3rd.

PVRPC

Their next meeting is scheduled for January 15th.

HAMA

Patricia Valentine asked the Board of Supervisors for permission to hold HAMA's 2018 monthly meetings in the Township office. Daryl Schafer motioned to grant permission for HAMA to use the Township office for their monthly meetings. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

Mr. Valentine said HAMA will be increasing their rates effective in March. This is only the second time HAMA has increased their rates since they were formed. The base rate will increase from \$58 to \$60 and the usage rate will increase from \$8 to \$9 per 1000.

HWMA

No report and no response to the Township's email to S. Kauffman on 12/21/17.

PVEMS

Fred Lingle agreed to attend a meeting on January 9th to discuss solutions to the PVEMS funding problem. The Board discussed several items which could be addressed at the meeting, including: the need to keep the PVEMS motivated to stave off unnecessary tax increases, the possible formation of an auxiliary to perform fundraising, renting out office space, a review of current membership subscription fees, find legislative support to resolve Medicare and Medicaid reimbursements and find a way for the insurance companies to pay the ambulance first.

CORRESPONDENCE

None.

OLD BUSINESS

Daryl Schafer stated he would make a call concerning the PENNDOT Connects Initiative for the 2019-2022 TIP.

NEW BUSINESS

Daryl Schafer motioned to support the PSATS position on HB 1620 and adopt Resolution No. 03-2018, a resolution opposing the "Wireless Infrastructure Deployment Bill". Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

Daryl Schafer moved to adopt an agreement for contracted services between Haines Township and Pamela Winter. Services include a project to create a filing system that would combine all septic and building permitting by tax parcel numbers. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

ADJOURNMENT

Fred Lingle motioned to adjourn the 01/02/18 organization/business meeting of the Haines Township Board of Supervisors at approximately 7:38 P.M. Delmer Homan seconded the motion and the motion was carried.

Vote: F. Lingle – Yes D. Homan – Yes D. Schafer – Yes