

**HAINES TOWNSHIP
BOARD OF SUPERVISORS BUDGET MEETING
OCTOBER 9, 2018**

On October 9, 2018 at approximately 6:25 p.m., Chairman, Daryl Schafer called the budget meeting of the Haines Township Board of Supervisors to order. The meeting was held in the Haines Township Building located at 153 S. Rachel's Way in Aaronsburg, PA.

In attendance: Daryl Schafer (Chairman), Delmer Homan (Vice-Chairman), Fred Lingle (Supervisor), Susan Wenrick (Secretary-Treasurer) and Mark Hosterman (Roadmaster).

PUBLIC COMMENTS – None given.

NOTED:

The Secretary-Treasurer prepared and distributed the 2019 budget worksheets for the Board to review. Copies of budgetary requests with supporting documentation were presented to the Board and a copy of the estimates for the proposed 2019 road projects was emailed to the Board.

2019 BUDGET REQUESTS:

Aaronsburg Civic Club, Inc. – Written request for \$500 with supporting documentation. * \$1541, \$1540

Centre HomeCare – Written request for donation but no amount specified. (\$1,000) * \$1524

HTPC - \$2300 for compensation and operational expenses. * \$1506, \$1516

Penns Valley Little League – Request for \$1,500 with supporting documentation. * \$2203

Millheim Fire Company – Twp. share (42.86%) of WC and truck payment. (\$6,500. & \$5204.)* \$1553, \$3205

PVEMS – Proposed donation of \$16,000. * \$1553

Centre County Library & Historical Museum – Request for donation. \$1539

PV PTO – Request for 2018/2019 sponsorship by 10/19/18. N/A

*Amounts included in the draft budget worksheets. Approved requests must be allowable expenditures under Pa Second Class Code and requests must have been received by 10/01/2018 per the Township's budget request guidelines.

REVIEW & DISCUSSION OF 2019 LINE ITEMS BY FUND:

General Fund – Money was added to line item 409.370 for a propane heating system for the garage. The UPMC health insurance plan included a 12% increase. The estimated 2019 minimum municipal obligation for the FT & PT pension plans is \$8,869, which includes our PT employee after he reaches his eligibility date on 08/01/19. Wages proposed included a cost of living increase. The Board asked to see a breakdown of the actual cost to the Township for enforcing zoning and the Secretary-Treasurer was asked to include funding in the budget for crack sealing, which is estimated to be approximately \$6,600. The Board discussed asking the PVEMS for an independent audit as a condition for receiving public funds from our Township. There are NO tax increases planned for the 2019 budget.

State Fund – The proposed road project includes tar and chipping sections of Fiedler, Kramer and Cemetery roads.

Capital Reserve Fund – Includes the estimated Act 13 funding.

Road Equipment Fund – The Board discussed purchasing a smaller truck and the Roadmaster provided a number of COSTAR quotes. The intention would be to replace the 2WD 1998 dump truck and keep the 4D 1994 as a backup. The Board agreed to include \$90,000 in the budget for a truck purchase in 2019.

Fire Tax Fund – The expense for the Township's share of the Fire Company's workmen's compensation and truck payment are included.

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Highway Fund – The offsetting reimbursements to General Fund for the crack sealant will be added to the budget like the rest of the reimbursable HF line items in the General Fund.

The Board discussed several future projects, including the possibility of using an aluminum box culvert as a bridge replacement on Fiedler Road in 2020. The Board is also contemplating a new township building that would have enough space for a bigger meeting room, records storage and office space. The Board was also asked to consider a new salt & cinder structure like a ClearSpan building.

The next budget meeting is scheduled for October 15th, 2018 at 6:00 P.M.

ADJOURNMENT

Fred Lingle motioned to adjourn the budget meeting of October 9, 2018 at 7:50 P.M. Daryl Schafer seconded the motion and the motion was carried.

Vote: F. Lingle - Yes D. Schafer – Yes D. Homan – Yes