

AGENDA
HAINES TWP. BOARD OF SUPERVISORS
JANUARY 7, 2019, 5:30 PM

APPOINT: Temporary Chairman & Secretary

CALL TO ORDER

NOMINATE & ELECT BOARD OFFICERS

Chairman, Vice-Chairman, Secretary-Treasurer

PUBLIC COMMENTS

SET COMPENSATION RATES, AS APPROVED IN 2019 BUDGET:

Secretary-Treasurer – Fulltime Salaried, \$42,865 W/ Benefits

Roadmaster – Fulltime Hourly, Rate \$20.10/HR W/Benefits, OT Rate \$30.15

Laborer & Equip. Operator – Part-Time Hourly, Rate \$15.45/HR W/Limited Benefits, OT Rate \$23.18

SET 2019 MILEAGE REIMBURSEMENT RATE – IRS Standard Rate .58 (cents) per mile for business miles.

AFFIRM SUPERVISORS EMPLOYED BY TWP. / RECOMMENDED PAY SCALE AS APPROVED IN 2019 BUDGET:

Working Supervisors on “As needed basis”: CDL Operator Hourly W/No Benefits (\$10.93) and NON-CDL Laborer Hourly W/No Benefits (\$9.65)

ESTABLISH: Treasurer’s Bond (Currently \$1,000,000 W/Selective Ins. Co.) May need increase after audit.

BOARD APPOINTMENTS:

- Twp. Solicitor: (Timothy Schoonover, \$140.00 per hour)
- Vacancy Board Chairman
- Sewage Enforcement Officer & Alternate SEO: (Pamela R. Winter & Charles F. Herr, Jr.)
- HTPC: (1) Four Year Term (Vacant)
- PVRPC: (2) Two Year Terms,(one Supervisor & one Planning Commission member)
- HAMA: (1) Five Year Term, (re-appointment Patricia Valentine)
(1) Four Year Term (Vacant) & (1) Three Year Term (Vacant)
- HWMA: (1) Five Year Term, (re-appointment Russell Haerer)
- ZHB: (1) Three Year Term, (re-appointment Robert Brennan, see Resolution No. 03-2019)
- ZHB Alternate: (1) Three Year Term (Vacant)
- Fire Tax Committee: Annual (one Supervisor)
- Twp. Engineer: Fill As Needed.

CONFIRMATION OF EXISTING APPOINTMENTS & SERVICE CONTRACTS:

- Building Code Official: Rodney Neitz w/CKCOG (contract)
- Zoning Officer & Alternate ZO: Pamela R. Winter & Charles F. Herr, Jr. (contract)
- Alternate Zoning Officer: Charles F. Herr, Jr. (contract)
- Twp. EIT Collector: Centre Tax Agency
- Local Emergency Management Coordinator: Delmer Homan
- Twp. Representative to PVEMS, Inc.: Bari Deaven
- CCTCC: Daryl Schafer & Delmer Homan (Voting Rep. and Alternate)
- Deputy Tax Collector: Donna Miller (Per C. Ream, Elected Tax Collector)
- CCMPO PV Reps.: Dick Decker, Coordinating Committee & Joel Myers, Technical Committee
- CKCOG Representative: Fred Lingle
- PA Pension Planners: Third-party plan administrator. (contract)
- Comprehensive Financial Group: Investment Advisory Services.

APPROVE:

Depositories for Township Funds – Resolution No. 01-2019 (MBTC & JSSB)
SEO Fee Schedule for 2019 – Resolution No. 02-2019
ZHB Member for 3Yr. Term – Resolution No 3-2019

ESTABLISH: Regular monthly meeting location, time & dates for 2019.

CERTIFY: Voting Delegate to Annual PSATS Convention.

MINUTES APPROVAL – (12/10/18) *

TREASURER’S REPORT- # 12 (12/31/18) & #1 (01/07/19) *

- 2018, Year End Balance Sheets
- Approval for Financial Conditions Report (DCED) *
- Treasurer requests approval to pay all operational expenses, payroll and taxes until next regular meeting. *
- The 2018 Actual Use Report for State Funds.
- Received copy of the Auditor General’s audit report for the Liquid Fuels Tax Funds for 2017.
- JSSB pledged securities report for November 2018.

ROADMASTER REPORT

PERMITS REPORT: None

CKCOG – 2019 Hourly Rate, Services, Budget & Membership meeting minutes.

SEO - 12/11/18, Second letter sent to Henry S, LLC in reference to Con-Stone Subdivision and Replot.

HTPC

PVRPC - Meeting January 21st, 7 PM, Old Gregg School Community Center.

HAMA

HWMA – Received copies of their October and November meeting minutes.

PVEMS – Received copy of their November meeting minutes & financial reports.

CORRESPONDENCE

- Letter from CCPO, Review and Comment for a revised sewage facilities planning module for the Preliminary Land Development Plan (Phases VIII-A & VIII-B) for Powdr-Woodward PA, LLC. CCPCDO File No. 158-17
- 12/10/18, Letter from Solicitor Timothy Schoonover confirming his hourly rate for 2019: \$140

OLD BUSINESS

NEW BUSINESS

- The Centre County Metropolitan Planning Organization (CCMPO) is requesting a meeting to discuss the transportation infrastructure in Haines Twp. The CCMPO is preparing to update the Long Range Transportation Plan (LRTP).

ADJOURNMENT